

**TRINITY MEMORIAL HOSPITAL DISTRICT**  
**BOARD OF DIRECTORS MEETING MINUTES**  
**December 19, 2022**

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- I. **CALL TO ORDER:** The meeting was called to order at 5:30 p.m. by Marjory Pulvino.

**Board Members Present:** Marjory Pulvino, Vice President  
Cheryl Spearman, Secretary  
Patricia Rogers  
Laura Huffman  
Steve Hancock  
Deana Shelly

**Board Members Absent:** Randy Karnes, President  
Michelle Medlock  
Jerry Russ

**Others Present:** Billy Goodin, Executive Assistant to the Board  
Orrin Hargrave, On Point  
Kent Waters, Administrator-Mid Coast Medical Center  
Trinity

\*Denotes Guests that addressed the board

- II. **INVOCATION** Steve Hancock provided the invocation.

III. **PUBLIC FORUM**

Marjory Pulvino welcomed those in attendance and opened the floor for any discussions. There no were questions or comments presented during the public forum.

IV. **INTRODUCTION OF MID COAST REPRESENTATIVE**

Marjory Pulvino introduced Kent Waters with Mid Coast Healthcare Services who will be Administrator of the Hospital when it reopens. Mr. Waters presented an update on the progress and plans for the reopening of the hospital and the transition of the clinic. He said that a facilities manager had been hired to oversee the construction taking place. He had been interviewing and hoped to have his staff for the clinic in place by January 16. So far, he has hired two providers for the clinic. The clinic has offices for six providers and plenty of examining rooms so he hopes to hire more providers in the future. Training for all the staff is scheduled and beginning soon.

## **READING AND APPROVAL OF MINUTES**

The minutes of the monthly Board Meeting held on November 21, 2022 were reviewed by the Board.

**Action:** Cheryl Spearman made the motion to accept the minutes from the Monthly Board Meeting held on November 21, 2022 as written. Laura Huffman seconded the motion, and it was unanimously approved by the Board.

## **V. PRESENTATION OF STATISICAL AND FINANCIAL REPORTS**

### **1. Monthly Financial Report**

The Monthly Financial Report was distributed, and it was presented by Orrin Hargrave with On Point. Mr. Hargrave reported that tax percent collections for the current tax year were at 13%. Mr. Hargrave also discussed the financial data as listed below, the Money Market Account balance and included the Pledge Report from the First National Bank of Trinity.

<b><u>Compilation of Financial Statements – Assets</u></b>	<b><u>November 30, 2022</u></b>
Cash on hand	\$ 250.00
Checking	\$ 19,134.20
Money market account FNB	\$ 1,779,478.21
CD – Pioneer Bank 3769	\$ 133,590.97
CD – Pioneer Bank 1011	\$ 111,821.35
CD - First National Bank	\$ 250,000.00
Receivables Due From HealthPoint	\$ (752.33)
Property taxes receivable	\$ 517,633.07
Less allowance for doubtful accounts	\$ (217,354.06)
Reserve for uncollected taxes	\$ 2,964.45
Prepaid Insurance	\$ 39,106.87
<b>Total Current Assets</b>	<b>\$ 2,635,872.73</b>

For the current month Total Revenues were **\$87,981.45**, Total Operating Expenses were **\$70,602.17**. Operating Revenues in Excess of (Less Than) Expenses were **\$17,379.28**.

**Action:** Laura Huffman moved that the financial report be accepted by the Board. Patricia Rogers seconded the motion, and it was unanimously approved by the Board.

## **VI. PRESENTATION OF COMMITTEE REPORTS**

**A. Executive Committee:** Presented by Marjory Pulvino  
Marjory Pulvino informed the Board that she, Cheryl Spearman, and Billy Goodin met with the Senior Program officer for the Temple Foundation recently. He was very impressed with the hospital facility and excited for the re-opening. He stated that there is money for our needs and wants to help in any way. We will stay in touch

with him. Marjory also gave an update on the CHRC. She had spoken with Cindy Lucia, representing the Episcopal Foundation, about the Episcopal grant money. Since HealthPoint is closing, Mrs. Lucia suggested that we have a representative from HealthPoint contact the Foundation and ask that the grant be turned over to the District. Also, Marjory explained the problems we have had trying to open the CHRC. Cindy said that she was impressed with all the work that the CHRC committee had done and the Foundation would extend the grant for another year. Mid-Coast is providing a space within the hospital for the CHRC office, so we can make plans for the future opening.

**B. Election Committee:**

Cheryl Spearman discussed the Notice of Deadline to File Applications for a Place on the Ballot and stated that the document was posted on Monday, December 19, 2022 on the TMHD Website and on three of the hospital building entrances as required by the Texas Secretary of State. Mrs. Spearman also informed the Board that the Election Committee would be scheduling a meeting in the next few weeks to begin preparation for the May 6, 2023 Election. She will report back to the Board at the next regular meeting and ask for approval for the decisions that the committee made.

**C. Executive Assistant to the Board Report:**

Billy Goodin presented the following report for the month.

**Month:** November 2022

1. **Facility:** HVAC systems-service and repair and overall facility inspections.
2. **Utilities:** None
3. **Fire and Safety:** Current construction on fire and safety issues and systems inspections.
4. **HealthPoint (Clinic):** None
5. **Misc:** None
6. **Petty Cash Report:** Monthly Petty Cash Verification performed on 12/19/22 Cash \$74.58, Receipts \$175.42 for a total of \$250.00. Balanced to assigned total of \$250.00. Verified by Cheryl Spearman, TMHD Secretary.

**Questions and Comments:** None

**VII. PRESENTATION OF HEALTHPOINT REPORT:**

The HealthPoint status report from October 1, 2021, to November 30, 2022, was presented by Marjory Pulvino. The report contained data to include monthly visits, monthly patients, patients seen by provider, monthly visits per provider, percentage of appointments filled, number of appointment slots filled, average number of appointments per day, average number of patients seen per day by provider, encounters by payor source, encounters by poverty level, age breakdown of patients and statistics on percentage of appointment slots filled.

VIII. **UNFINISHED BUSINESS:** None

IX. **NEW BUSINESS:**

1. **Review and Approval of TMHD 2023 Calendar**

A copy of the proposed TMHD 2023 Calendar was distributed to the Board Members for their review. Billy Goodin made note of some year corrections in the document that needed to be corrected.

**Action:** Cheryl Spearman moved that the TMHD 2023 Calendar be accepted with the corrections of the years as mentioned by Billy Goodin, Deana Shelly seconded the motion, and it was unanimously approved by the Board.

X. **ADJOURNMENT TO CLOSED SESSION, IF REQUIRED** – There was no business requiring a closed session.

XI. **REOPEN MEETING FOR SUBSEQUENT ACTIONS** - There was no business requiring a closed session.

XII. **ADJOURNMENT**– There being no further business, Laura Huffman moved to adjourn the meeting; Deana Shelly seconded the motion, and the meeting was adjourned at 6:24 p.m.

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Billy Goodin, Executive Assistant to the Board

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Date