

**TRINITY MEMORIAL HOSPITAL DISTRICT**  
**BOARD OF DIRECTORS MEETING MINUTES**  
**February 21, 2022**

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I. **CALL TO ORDER:** The meeting was called to order at 5:30 p.m. by Randy Karnes.

**Board Members Present:** Randy Karnes, President  
Marjory Pulvino, Vice President  
Cheryl Spearman, Secretary  
Patricia Rogers  
Laura Huffman  
Steve Hancock

**Board Members Absent:** Michelle Medlock  
Keith Johnson  
Jerry Russ

**Others Present:** Billy Goodin, Executive Assistant to the Board  
Orrin Hargrave, On Point  
Iris Alaniz, CHRC Coordinator  
\*Denotes Guests that addressed the board

II. **INVOCATION** Randy Karnes provided the invocation.

III. **PUBLIC FORUM**

Randy Karnes welcomed those in attendance and opened the floor for any discussions. There were no guests that wished to address the board and no topics for discussion.

IV. **READING AND APPROVAL OF MINUTES**

The minutes of the monthly Board Meeting held on January 17, 2022 were reviewed by the Board.

**Action:** A motion to accept the minutes as written was made by Cheryl Spearman. Steve Hancock seconded the motion, and it was unanimously approved by the Board.

V. **PRESENTATION OF STATISICAL AND FINANCIAL REPORTS**

**Monthly Financial Report**

The monthly financial report was distributed, and it was presented by Orrin Hargrave with On Point. Mr. Hargrave reported that tax percent collections for the current tax year were at 69%. Mr. Hargrave also discussed the financial data as listed below, the Money Market Account balance and included the Pledge Report from the First National Bank of Trinity.

<b><u>Compilation of Financial Statements – Assets</u></b>	<b><u>January 31, 2022</u></b>
Cash on hand	\$ 250.00
Checking	\$ 276,626.98
Money market account FNB	\$ 1,134,264.00
CD – Pioneer Bank 3769	\$ 133,462.88
CD – First National Bank	\$ 250,000.00
CD – Pioneer Bank 1011	\$ 111,611.58
CD - First National Bank	\$ 250,000.00
Receivables Due from HealthPoint	\$ 12,145.54
Property taxes receivable	\$ 510,112.80
Less allowance for doubtful accounts	\$ (217,354.06)
Prepaid Insurance	\$ 24,328.94
<b>Total Current Assets</b>	<b>\$ 2,485,448.66</b>

For the one-month ending, January 31, 2022, Total Revenues were **\$209,678.16**, Total Operating Expenses were **\$68,793.10**. Operating Revenues in Excess of (Less Than) Expenses were **\$140,885.06**.

**Action:** Marjory Pulvino moved that the financial report be accepted by the Board. Laura Huffman seconded the motion, and it was unanimously approved by the Board.

## **VI. PRESENTATION OF COMMITTEE REPORTS**

### **A. Executive Committee:** Presented by Randy Karnes

Randy Karnes reported that the HealthPoint Lease had been renewed and that the Support Agreement auto renewed as there were no changes from the previous year's agreement. Mr. Karnes also said that the executive committee has been talking to a group about opening the ER and the hospital. He feels like they are in the middle stages of negotiations. A number of department heads from the group have visited our facility. The group had a company come and inspect the CT Scanner. He said that more information will be given during closed session.

### **B. Budget Committee Report:**

1. There was no Budget Committee business to discuss during the meeting.

### **C. Community Health Resource Center Report: Update**

Marjory Pulvino reported that the Episcopal Health Foundation has agreed to extend the grant money for the CHRC until December 31, 2022. Billy Goodin is drafting a budget tool to track spending so that the funds will all be used by December 31. We continue to try to resolve telephone issues so the CHRC office can make long distance calls and voicemail. We will be working with the Texas A&M graduate student to complete the brochure so it can be printed. Marjory and Iris Alaniz will be scheduling presentations to the Chamber of Commerce, Lion's Club, Martin Senior

Center and hopefully the City Council. The brochures will be provided to churches, pharmacies and clinics. The Advisory Committee selected Bill Elliott to serve as vice chair.

**D. Election Committee Report:**

Cheryl Spearman reported that the election committee met again on Friday, February 18. Committee members present were Cheryl Spearman, Michelle Medlock, and Laura Huffman. Board President, Randy Karnes and Vice-President, Marjorie Pulvino and Billy Goodin, Assistant to the Board, also attended the meeting. The committee reviewed the application packets for candidate, Randy Karnes-position 2, Laura Huffman- position 4, and Steve Hancock-position 6. Deana Shelly turned in a packet to run for position 8. Keith Johnson, position 8 Director, did not turn in a packet. The committee approved all the packets. Cheryl Spearman called the election administrator, Priscilla Rasbeary, and informed her that the four candidates were unopposed. Immediately, Priscilla sent us the signed certification of unopposed candidate form for our files. Since the cancellation order form cannot be signed until February 25, the Board will sign cancellation order form at the next regular meeting. It will be posted at city hall and on our website. The Board decided not to put it in the newspaper.

**E. Executive Assistant to the Board Report:**

Billy Goodin presented the following report for the month.

Month: January 2022

1. **Facility:** Broken window in ED waiting area.
2. **Utilities:** No issues during the month.
3. **Fire and Safety:** No issues during the month.
4. **HealthPoint (Clinic):** HVAC system for the south end of the building not working. System checked by Air Comfort Systems and found 2 units not working. Repaired 1 unit and they are preparing a quote for repairs to the 2<sup>nd</sup> unit.
5. **Misc:** None
6. **Petty Cash Report:** Replenishment Verification performed 1/28/2022. Cash \$136.93, Cash Replenishment from CK# 21465- \$102.24, Receipts \$10.83 for a total of \$250.00. Balanced to assigned total of \$250.00. Monthly Petty Cash Verification performed on 2/21/2022. Cash \$239.17, Receipts \$10.83 for a total of \$250.00. Balanced to assigned total of \$250.00. Verified by Cheryl Spearman, Secretary.

**Questions and Comments: None**

**VII. PRESENTATION OF HEALTHPOINT REPORT:**

The HealthPoint status report from February 1, 2021 to January 31, 2022 was presented by Randy Karnes. The report prepared by Terri Sabella, CEO HealthPoint contained data to include monthly visits, monthly patients, percentage of appointments filled, average number of appointments per day, encounters by payor source, encounters by poverty level and age breakdown of patients.

**VIII. UNFINISHED BUSINESS: None**

**IX. NEW BUSINESS: None**

**X. ADJOURNMENT TO CLOSED SESSION, IF REQUIRED-** Randy Karnes called the Board to Closed Session at 6:08 p.m. In accordance with Section 551.072 of the of the Open Meeting Handbook, “Deliberations about Real Property” and Section 551.085. “Deliberation by Governing Board of Certain Providers of Health Care Services.”

**XI. REOPEN MEETING FOR SUBSEQUENT ACTIONS-** Randy Karnes reconvened the meeting to open session at 06:39 p.m. There was no business requiring action as a result of the Closed Session.

**XII. ADJOURNMENT** – There being no further business, Marjory Pulvino moved to adjourn the meeting; Cheryl Spearman seconded the motion, and the meeting was adjourned at 6:40 p.m.

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Billy Goodin, Executive Assistant to the Board

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Date