

**TRINITY MEMORIAL HOSPITAL DISTRICT**  
**BOARD OF DIRECTORS MEETING MINUTES**  
**November 15, 2021**

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I. **CALL TO ORDER:** The meeting was called to order at 5:30 p.m. by Randy Karnes.

**Board Members Present:** Randy Karnes, President  
Cheryl Spearman, Secretary  
Patricia Rogers  
Laura Huffman  
Michelle Medlock  
Steve Hancock  
Keith Johnson  
Michelle Medlock

**Board Members Absent:** Marjory Pulvino, Vice President  
Jerry Russ

**Others Present:** Billy Goodin, Executive Assistant to the Board  
Orrin Hargrave, On Point  
Connie Bryant, HCA \*  
Deana Shelly  
Debra Stoddard  
Robert Stoddard  
Tom Pavlik  
Claudette Loper

\*-Denotes Guests that addressed the board

II. **INVOCATION** Steve Hancock provided the invocation.

III. **PUBLIC FORUM**

Randy Karnes welcomed those in attendance and opened the floor for any discussions. Connie Bryant with HCA addressed the Board and discussed the addition of tele-cardiology services at the Houston County Hospital located in Crockett, Texas. Tele-cardiology is available in both the emergency and outpatient service areas.

IV. **READING AND APPROVAL OF MINUTES**

The minutes of the monthly Board Meeting held on October 18, 2021 were reviewed by the Board.

**Action:** A motion to accept the minutes as written was made by Cheryl Spearman. Laura Huffman seconded the motion, and it was unanimously approved by the Board.

V. **PRESENTATION OF STATISICAL AND FINANCIAL REPORTS**

**Monthly Financial Report**

The monthly financial report was distributed, and it was presented by Orrin Hargrave with On Point. Mr. Hargrave reported that tax percent collections for the current tax year were at 5%. Mr. Hargrave also discussed the financial data as listed below, the Money Market Account balance and included the Pledge Report from the First National Bank of Trinity. Mr. Hargrave informed the board that the annual audit would be completed soon and will be presented at the December 20, 2021 Board Meeting.

<b><u>Compilation of Financial Statements – Assets</u></b>	<b><u>October 31, 2021</u></b>
Cash on hand	\$ 250.00
Checking	\$ 103,617.91
Money market account FNB	\$ 834,032.74
CD – Pioneer Bank 3769	\$ 133,429.46
CD – First National Bank	\$ 250,000.00
CD – Pioneer Bank 1011	\$ 111,583.62
CD - First National Bank	\$ 250,000.00
Receivables Due from HealthPoint	\$ 11,114.48
Property taxes receivable	\$ 510,112.80
Less allowance for doubtful accounts	\$ (217,354.06)
Prepaid Insurance	\$ 36,493.43
<b>Total Current Assets</b>	<b>\$ 2,023,280.38</b>

For the one-month ending, October 31, 2021, Total Revenues were **\$50,442.01**, Total Operating Expenses were **\$58,092.89**. Operating Revenues in Excess of (Less Than) Expenses were **\$(7,650.88)**.

**Action:** Michelle Medlock moved that the financial report be accepted by the Board. Laura Huffman seconded the motion, and it was unanimously approved by the Board.

VI. **PRESENTATION OF COMMITTEE REPORTS**

A. **Executive Committee:** Presented by Randy Karnes

The Executive Committee continues to pursue avenues that could lead to the opening of our Emergency Room and Hospital. The Executive Committee has continued to pursue avenues through Congressman Brady’s office and with CMS. The Board is also waiting to receive data from the most promising potential partner with regards to some alternative methods to open the emergency department and hospital. The Committee is also in contact with Representative Trent Ashby who is willing to help with the licensing process in any way he can. Randy Karnes also discussed some additional alternative uses of the hospital that have been proposed.

**B. Budget Committee Report:**

1. Annual Review of the Investment and Strategy Policy: Copies of the policy were provided in the meeting packets for the Board to review at the November meeting. A copy of the policy was also provided to Orrin Hargrave, Investment Officer for his review. Mr. Hargrave is in the process of completing the required training workshop and asked that the Board table the annual review of the plan until the December Board Meeting to enable him to determine if any changes are warranted due to information he learns during the workshop. He will meet with Billy Goodin to discuss if any amendments are warranted prior to the December meeting.

**Action:** Keith Johnson moved that the annual review of the Investment Policy and Strategy be tabled until the December Board Meeting. Michelle Medlock seconded the motion, and it was unanimously approved by the Board

**C. Bylaws Committee Report:**

Annual Review of TMHD Bylaws: Laura Huffman informed the Board that the Bylaws committee reviewed the Bylaws and recommended that the following changes be made:

1. Update the year
2. Update the Board of Directors
3. Update the Bylaw's Committee Members
4. Revise the passed, adopted and approved dates
5. Update the signature lines

**Action:** Laura Huffman moved that the Bylaws be adopted with the above changes. Randy Karnes seconded the motion, and it was unanimously approved by the Board

**D. Community Health Resource Center Report: Update**

Cheryl Spearman presented updates that included the hiring of Iris Analiz as the CHRC Coordinator and that she would attend the December Board Meeting. Billy Goodin informed the Board that computers were being updated by Ample Computer Systems with the necessary software for the CHRC. Mrs. Spearman gave recognition to the CHRC advisory committee members who have worked together to develop the center. She gave a brief report on how many decisions the committee had to make before opening the CHRC.

**E. Election Committee Report:**

Cheryl Spearman informed the Board that positions 2, 4, 6, and 8 are up for re-election on May 7, 2022. Mrs. Spearman stated that the Notice of Deadline to file for an application for a place on the hospital district ballot will be published in the newspaper, posted on our website and will be posted on the entrance door of the

clinic and hospital by December 20, 2021. Mrs. Spearman the Board of election dates that will be on the Notice and stated that the election committee would have two meetings. The first meeting will be in January and an election calendar should be online by that time. The committee will make decisions on selecting the election administrator, the location for the election and number of ballots to be ordered.

**F. Executive Assistant to the Board Report:**

Billy Goodin presented the following report for the month.

Month: October 2021

1. **Facility:** A leak in the front of the building ER entrance was discovered to be city line which has been repaired. With receipt of the latest water bills it appears that the hospital water leak issues have all been resolved.
2. **Utilities:** No issues during the month.
3. **Fire and Safety:** No issues during the month.
4. **HealthPoint (Clinic):** None
5. **Misc :** None
6. **Petty Cash Report:** Monthly Petty Cash Verification performed on 11/15/2021. Cash \$250.00, Receipts \$0.00 for a total of \$250.00. Balanced to assigned total of \$250.00. Verified by Cheryl Spearman, Secretary.

**Questions and Comments: None**

**VII. PRESENTATION OF HEALTHPOINT REPORT:**

The HealthPoint Report was prepared by Terri Sabella, CEO HealthPoint and was presented by Randy Karnes. The report contained productivity data for each provider as well as patients by age that were seen in the clinic.

**VIII. UNFINISHED BUSINESS:** None

**IX. NEW BUSINESS:** None

**X. ADJOURNMENT TO CLOSED SESSION, IF REQUIRED-** There was no business requiring a Closed Session.

**XI. REOPEN MEETING FOR SUBSEQUENT ACTIONS-** There was no business requiring a Closed Session.

**XII. ADJOURNMENT** – There being no further business, Laura Huffman moved to adjourn the meeting; Randy Karnes seconded the motion, and the meeting was adjourned at 6:13 p.m.

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Billy Goodin, Executive Assistant to the Board

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Date