

**TRINITY MEMORIAL HOSPITAL DISTRICT**  
**BOARD OF DIRECTORS MEETING MINUTES**  
**October 18, 2021**

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I. **CALL TO ORDER:** The meeting was called to order at 5:30 p.m. by Randy Karnes.

**Board Members Present:** Randy Karnes, President  
Marjory Pulvino, Vice President  
Cheryl Spearman, Secretary  
Patricia Rogers  
Michelle Medlock  
Steve Hancock  
Keith Johnson  
Michelle Medlock

**Board Members Absent:** Laura Huffman  
Jerry Russ

**Others Present:** Billy Goodin, Executive Assistant to the Board  
Orrin Hargrave, On Point  
Terri Sabella, CEO, HealthPoint  
Carless Hancock

\*-Denotes Guests that addressed the board

II. **INVOCATION** Randy Karnes provided the invocation.

III. **PUBLIC FORUM**

Randy Karnes welcomed those in attendance and opened the floor for any discussions  
There were no topics for discussion, and no guest addressed the Board.

IV. **READING AND APPROVAL OF MINUTES**

The minutes of the Tax Hearing and monthly Board Meeting held on September 20, 2021  
were reviewed by the Board.

**Action:** A motion to accept the minutes as written was made by Cheryl Spearman.  
Patricia Rogers seconded the motion, and it was unanimously approved by the Board.

VI. **PRESENTATION OF STATISICAL AND FINANCIAL REPORTS**

**Monthly Financial Report**

The monthly financial report was distributed, and it was presented by Orrin Hargrave  
with On Point. Mr. Hargrave reported that tax percent collections were at 92%. Mr.  
Hargrave also discussed the financial data as listed below, the Money Market Account  
balance and included the Pledge Report from the First National Bank of Trinity. Mr.

Hargrave informed the board that the annual audit should occur within the next few weeks and that some of the accrual rates may need to be adjusted.

<u>Compilation of Financial Statements – Assets</u>	<u>September 30, 2021</u>
Cash on hand	\$ 250.00
Checking	\$ 66,393.62
Money market account FNB	\$ 833,961.91
CD – Pioneer Bank 3769	\$ 133,413.03
CD – First National Bank	\$ 250,000.00
CD – Pioneer Bank 1011	\$ 111,569.88
CD - First National Bank	\$ 250,000.00
Receivables Due from HealthPoint	\$ 11,520.32
Property taxes receivable	\$ 510,112.80
Less allowance for doubtful accounts	\$ (217,354.06)
Prepaid Insurance	\$ 40,548.26
<b>Total Current Assets</b>	<b>\$ 1,990,415.76</b>

For the one-month ending, September 30, 2021, Total Revenues were **\$17,846.35**, Total Operating Expenses were **\$61,765.93**. Operating Revenues in Excess of (Less Than) Expenses were **\$(43,919.58)**.

**Action:** Marjory Pulvino moved that the financial report be accepted by the Board. Keith Johnson seconded the motion, and it was unanimously approved by the Board.

**Quarterly Investment Report:** Orrin Hargrave presented the Quarterly Investment Report.

Trinity Memorial Hospital District  
 Quarterly Investment Report  
 October 18, 2021

Ending 09/30/2021

Pioneer Bank-Trinity								
Investment	Acct. #	Maturity Term	Maturity Date	Rate %	Previous Qtr. Value	Quarterly Interest	Current Value	Fiscal YTD Interest
CD	****769	6 Month	2/21/2022	0.1499	133,301.60	\$72.60	133,374.20	\$72.60
CD	****011	6 Month	2/24/2022	0.1499	111,518.44	\$51.44	111,569.88	\$51.44
Totals					\$244,820.04	\$124.04	\$244,944.08	\$124.04

First National Bank-Trinity								
Investment	Acct. #	Maturity Term	Maturity Date	Rate %	Original Balance*	Quarterly Interest	Current Value	Fiscal YTD Interest
CD	**621	6 month	3/21/2022	0.05	250,000.00	\$30.82	250,000.00	\$30.82
CD	**620	6 month	3/22/2022	0.05	250,000.00	\$30.82	250,000.00	\$30.82
Totals					\$500,000.00	\$61.64	\$500,000.00	\$61.64

Notes:

\* FNB \*\*621 and \*\*\*620. Interest is deposited into Checking.

First National Bank-Trinity						
Investment	Acct. #	Rate %			Quarterly Interest*	Fiscal YTD Interest
Money Market	**752	0.1	Interest Bearing Acct.		\$225.88	\$225.88

Total Interest From All Investments			
		Quarterly Interest	Fiscal YTD Interest
Combined Investments		\$411.56	\$411.56

**Action:** Marjory Pulvino moved that the Quarterly Investment Report be accepted by the Board. Cheryl Spearman seconded the motion, and it was unanimously approved by the Board.

**VI. PRESENTATION OF COMMITTEE REPORTS**

**A. Executive Committee:**

The Executive Committee continues to pursue avenues that could lead to the opening of our Emergency Room and Hospital. A more detailed report was provided during the closed session.

**B. Budget Committee Report:** No budget issues for this month.

**C. Community Health Resource Center Report:**

The CHRC has developed a job description, application, and information about the job availability for the Coordinator for the CHRC. It was advertised in the newspaper and is available to view on the Hospital District website. The Advisory Committee is working on the necessary bylaws and policies for the CHRC. It is hoped that a coordinator will be hired within 60 days.

The County Extension Office has hired a Health Agent through Texas &M Agrilife. She met with Marjory Pulvino and Billy Goodin to discuss services they offer, and opportunities for joint efforts between the HRC and the Extension Office. It is anticipated that the HRC will host health educational programs presented by Texas Agrilife.

**D. Executive Assistant to the Board Report:**

Billy Goodin presented the following report for the month of July 2021

Month: September 2021

1. **Facility:** A leak in the front of the building ER entrance was discovered to be city line which has been repaired. With receipt of the latest water bills it appears that the hospital water leak issues have all been resolved.
2. **Utilities:** No issues during the month.
3. **Fire and Safety:** No issues during the month.
4. **HealthPoint (Clinic):** None
5. **Misc :** None
6. **Petty Cash Report:** Monthly Petty Cash Verification performed on 10/18/2021. Cash \$250.00, Receipts \$0.00 for a total of \$250.00. Balanced to assigned total of \$250.00. Verified by Cheryl Spearman, Secretary.

**Questions and Comments:** None

**VII. PRESENTATION OF HEALTHPOINT REPORT:**

The HealthPoint Report was submitted by Terri Sabella, CEO HealthPoint. The report contained productivity data for each provider as well as patients by age that were seen in the clinic. Mrs. Sabella also discussed the CDC recommendations regarding the Pfizer-BioTech COVID 19 booster shot. Steve Hancock discussed the Veteran’s Choice Program and asked Mrs. Sabella if it may be an option for the HealthPoint Clinic. Mrs. Sabella will research the program to determine if it may be an opportunity for the clinic to help local Veterans.

**VIII. UNFINISHED BUSINESS:**

Potential contracts update: closed session under Sections 551.072 deliberations regarding real property, 551.075 deliberations regarding contracts being negotiated, and 551.085 deliberations regarding providers of healthcare services.

**IX. NEW BUSINESS:**

1. Annual Review of the Investment and Strategy Policy: Copies of the policy were provided in the meeting packets for the Board to review prior to the November meeting. A copy of the policy was also provided to Orrin Hargrave, Investment Officer for his review. He will meet with Billy Goodin to discuss the policy prior to the November meeting.
2. Schedule a Bylaws Committee meeting for annual review of the Bylaws. A copy of the Bylaws was provided in the meeting packet for the Board Members to review prior to the next meeting. The Bylaws Committee will meet and present recommendations at the November board meeting.
3. Preparations for upcoming renewal of the HealthPoint Contracts. The Executive Committee will begin preparations with Terri Sabella for the upcoming renewal of the HealthPoint Contracts.

**X. ADJOURNMENT TO CLOSED SESSION, IF REQUIRED-**Randy Karnes called the Board into Closed Session at 6:30 p.m. Potential contracts update: closed session under Sections 551.072 deliberations regarding real property, 551.075 deliberations regarding contracts being negotiated, and 551.085 deliberations regarding providers of healthcare services.

**XI. REOPEN MEETING FOR SUBSEQUENT ACTIONS-** Randy Karnes reopened the meeting from Closed Session at 7:05 p.m. There was no business requiring subsequent action from the Closed Session.

**XII. ADJOURNMENT** – There being no further business, Cheryl Spearman moved to adjourn the meeting; Marjory Pulvino seconded the motion, and the meeting was adjourned at 7:10 p.m.

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Billy Goodin, Executive Assistant to the Board

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Date