

TRINITY MEMORIAL HOSPITAL DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
August 16, 2021

I. **CALL TO ORDER:** The meeting was called to order at 5:30 PM by Randy Karnes

Board Members Present: Randy Karnes, President
Marjory Pulvino, Vice President
Cheryl Spearman, Secretary
Pat Rogers
Laura Huffman
Michelle Medlock
Steve Hancock
Keith Johnson
Michelle Medlock

Board Members Absent: Jerry Russ

Others Present: Billy Goodin, Executive Assistant to the Board
Orrin Hargrave, On Point
Connie Bryant, HCA Conroe

*-Denotes Guests that addressed the board

II. **INVOCATION** Cheryl Spearman provided the invocation.

III. **PUBLIC FORUM**
Randy Karnes welcomed those in attendance and opened the floor for any discussions
There were no topics for discussion, and no guest addressed the Board.

IV. **READING AND APPROVAL OF MINUTES**
The minutes of the July 19, 2021 Regular Monthly Meeting were reviewed by the Board.
Action: A motion to accept the minutes as written was made by Cheryl Spearman.
Laura Huffman seconded the motion, and it was unanimously approved by the Board.

VI. **PRESENTATION OF STATISICAL AND FINANCIAL REPORTS**
Monthly Financial Report
The monthly financial report was distributed, and it was presented by Orrin Hargrave with On Point. Mr. Hargrave reported that tax percent collections were at 91%. Mr. Hargrave also discussed the financial data as listed below, the Money Market Account balance and included the Pledge Report from the First National Bank of Trinity.

<u>Compilation of Financial Statements – Assets</u>	<u>July 31, 2021</u>
Cash on hand	\$ 250.00
Checking	\$ 129,414.72
Money market account FNB	\$ 919,143.57
CD – Pioneer Bank 3769	\$ 133,367.79
CD – First National Bank	\$ 250,000.00
CD – Pioneer Bank 1011	\$ 111,536.75
CD - First National Bank	\$ 250,000.00
Receivables Due from HealthPoint	\$ 12,086.60
Property taxes receivable	\$ 510,112.80
Less allowance for doubtful accounts	\$ (217,354.06)
Prepaid Insurance	\$ 3,766.42
Total Current Assets	\$ 2,098,558.17

For the one-month ending, June 30, 2021, Total Revenues were **\$17,412.61**, Total Operating Expenses were **\$60,382.60**. Operating Revenues in Excess of (Less Than) Expenses were **\$(42,969.99)**.

Action: Marjory Pulvino moved that the financial report be accepted by the Board. Laura Huffman seconded the motion, and it was unanimously approved by the Board.

VI. PRESENTATION OF COMMITTEE REPORTS

A. Executive Committee:

Randy informed the Board that all the Board members except Jerry Russ had the opportunity to meet with representatives from our potential partner. Everything looks still favorable, but we still need to get approval from Medicare/Medicaid. Keven Brady came to the HealthPoint open house. Randy Karnes said he discussed what we are trying to do with him. Also, Mr. Karnes informed the Board that HealthPoint has a team that can administer the third vaccine to the immune-compromised. There is a time period for the third vaccine. By fall, we should know about the third vaccine for other groups.

B. Budget Committee Report:

1. **Approve 2021 TCAD Appraisal Roll**

Action: Cheryl Spearman moved that the Board approve the 2021 Appraisal Role as reported by the Trinity County Appraisal District Board. Michelle Medlock seconded the motion, and it was unanimously approved by the Board

2. Approve Proposed 2021 Tax Rate

Action: Steve Hancock moved that the Board approve the 2021 Proposed Tax Rate of 0.1246/\$100 value as presented by the TMHD Budget Committee. Laura Huffman seconded the motion, and it was unanimously approved by the Board.

3. Set Date for the 2021 Tax Rate Public

Action: Cheryl Spearman moved that the board set the date for the Tax Rate Public Hearing for September 20, 2021 at 5:30 p.m. to be held at the Trinity Memorial Hospital Building, ER waiting area located at 317 Prospect Drive, Trinity, Texas 75862. Laura Huffman seconded the motion, and it was unanimously approved by the Board.

The above actions were approved by Resolution #0008-2021 with all present members indicating "FOR" on the Resolution.

C. Community Health Resource Center Report:

Marjory Pulvino reported that as of August 1, the Board has insurance with a new provider. This insurance does cover liability for the CHRC. Because of the activation of the new insurance the CHRC advisory Board is going to meet on September 1 to discuss finalizing the job description for the CHRC Director. Also, the committee will discuss how to get CHRC information out to the community.

E. Executive Assistant to the Board Report:

Billy Goodin presented the following report for the month of July 2021

Month: July 2021

1. Facility: None

2. Utilities: Generator Maintenance performed on 7/2/2021 by McCaffety Electric Co. Inc. which included: Added anti-freeze and cleared low coolant warning. Checked oil level and consistency. Checked batteries to include charger output and alternator. Checked out put Voltage/HZ. Inspected air filter and run gauges. Run hours at inspection were 294.36.

3. Fire and Safety: Wet Fire Sprinkler System and Fire Extinguisher Inspections were performed on 6/28/2021. There were no deficiencies noted with the sprinkler system. There were 24 fire extinguishers inspected. 23 tested, 1 not tested: 20 passed, 3 failed- 1 due to requiring hydro service, 1 due to 6yr service, 1 needing recharging.

4. HealthPoint (Clinic): HAVAC issue with northwest clinic area 7/1/2021-broken

blower belt-belt replaced by Jackie Goodall. 7/15/2021-issue with northwest clinic area-replace faulty thermostat that was still under warranty.

7/14/2021- problem with locking mechanism on drawer used for petty cash-repaired by Jackie Goodall.

5. Misc : None

6. Petty Cash Report: Replenishment Verification performed on 7/29/2021. Cash- 21.16 and cash replenishment check # 21340 228.84 which totaled the assigned total of \$250.00 Monthly Petty Cash Verification performed on 8/16/2021. Cash \$250.00, Receipts \$0.00 for a total of \$250.00. Balanced to assigned total of \$250.00. Verified by Cheryl Spearman, Secretary.

Questions and Comments: None

VII. PRESENTATION OF HEALTHPOINT REPORT:

The HealthPoint Report was submitted by Terri Sabella, CEO HealthPoint. The report contained productivity data for each provider as well as patients by age that were seen in the clinic.

VIII. UNFINISHED BUSINESS: No unfinished business to address.

IX. NEW BUSINESS:

Laura Huffman asked for an update on Board member Jerry Russ's health status. Randy Karnes reported that Mr. Russ is still unable to perform his duties as a Board member. The Board's attorney advised that due to the state's current legal restrictions, we will probably not be able to appoint a replacement.

X. ADJOURNMENT TO CLOSED SESSION, IF REQUIRED- There was no business requiring a Closed Session.

XI. REOPEN MEETING FOR SUBSEQUENT ACTIONS- There was no business requiring a Closed Session.

XII. ADJOURNMENT – There being no further business, Laura Huffman moved to adjourn the meeting; Marjory Pulvino seconded the motion, and the meeting was adjourned at 6:41 p.m.

Billy Goodin, Executive Assistant to the Board

Date