

**TRINITY MEMORIAL HOSPITAL DISTRICT**  
**BOARD OF DIRECTORS MEETING MINUTES**  
**February 22, 2021**

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- I. **CALL TO ORDER** The meeting was called to order at 5:32 PM by Randy Karnes

**Board Members Present:** Randy Karnes, President  
Marjory Pulvino, Vice President  
Cheryl Spearman, Secretary  
Steve Hancock  
Keith Johnson  
Michelle Medlock

**Board Members Absent:** Charles Gardner  
Laura Huffman  
Jerry Russ

**Others Present:** Billy Goodin, Executive Assistant to the Board  
Orrin Hargrave, On Point  
Pat Rogers  
Bob Pascasio  
Claudette Loper

\*-Denotes Guests that addressed the board

- II. **INVOCATION** Randy Karnes provided the invocation.

- III. **PUBLIC FORUM**  
Randy Karnes welcomed those in attendance and there were no topics opened for discussion.

- IV. **READING AND APPROVAL OF MINUTES**  
The minutes of the January 18, 2021 Regular Monthly Meeting and January 29, 2021 Special Meeting were reviewed by the Board.  
**Action:** A motion to accept the minutes as written for both meetings was made by Marjory Pulvino, was seconded by Michelle Medlock, and the motion was unanimously approved by the Board.

- VI. **PRESENTATION OF STATISICAL AND FINANCIAL REPORTS**  
**Monthly Financial Report**  
The monthly financial report was distributed, and it was presented by Orrin Hargrave with On Point. Mr. Hargrave reported that tax percent collections were at 64%. Mr. Hargrave also discussed the financial data as listed below, the Money Market Account balance and included the Pledge Report from the First National Bank of Trinity. Mr.

Hargrave suggested that \$250,000.00 be moved from the checking account to the Money Market account so that it would accrue interest. Randy Karnes informed Mr. Hargrave that check # 21219 was entered with an incorrect amount. Mr. Hargrave stated he would correct the amount and send via email the corrected report.

<u>Compilation of Financial Statements – Assets</u>	<u>January 31, 2021</u>
Cash on hand	\$ 250.00
Checking	\$ 218,617.14
Money market account FNB	\$ 668,640.11
CD – Pioneer Bank 3769	\$ 133,185.91
CD – First National Bank	\$ 250,000.00
CD – Pioneer Bank 1011	\$ 111,407.44
CD - First National Bank	\$ 250,000.00
Receivables Due from HealthPoint	\$ 15,241.01
Property taxes receivable	\$ 510,112.80
Less allowance for doubtful accounts	\$ (217,354.06)
Prepaid Insurance	\$ 22,598.62
<b>Total Current Assets</b>	<b>\$ 1,962,698.97</b>

For the one-month ending, January 31, 2020, Total Revenues were **\$240,537.52**, Total Operating Expenses were **\$65,644.32**. Operating Revenues in Excess of (Less Than) Expenses were **\$174,893.20**.

**Action:** Cheryl Spearman moved that the financial report be accepted by the Board. Michelle Medlock seconded the motion, and it was unanimously approved by the Board.

## VI. PRESENTATION OF COMMITTEE REPORTS

### A. Executive Committee:

1. COVID 19 Mass Vaccination Update: Randy Karnes discussed the success and organization of the recent Vaccination Event held at the Trinity High School on February 6, 2019. Mr. Karnes stated that there many very positive reviews and praise from the community regarding the organization and professionalism with the event.
2. Report on status of negotiations to open the ER and Hospital: Randy Karnes reported that a draft Letter of Intent has been received, and input is being sought from our attorney and Discovery.

### B. Budget Committee Report:

1. Marjory Pulvino reported that the Budget Committee met and reviewed the Investment Policy and Strategy. It was unanimously decided to leave the policy and strategy as written. It was also unanimously decided to recommend that Orrin

Hargrave be appointed as the Investment Officer for the Board because he is responsible for monitoring and making transfers for our accounts.

2. Resolution to Appoint Orrin Hargrave as Investment Officer

**Action:** Keith Johnson moved that the Board approve the Investment Policy and Strategy as written and approve the Resolution to appoint Orrin Hargrave as the Investment Officer for the TMHD Board. Marjory Pulvino seconded the motion, and it was unanimously approved by the Board.

**C. Election Committee Report:**

Cheryl Spearman reported that the election committee met on Feb. 12 at 4:30pm. The committee reviewed and approved the candidate application packets for Pat Rogers-Position 1; Marjory Pulvino-Position 3; Michelle Medlock-Position 5; Cheryl Spearman-Position 7 and Jerry Russ-Position 9. As of 5:10pm, no additional packets had been turned in.

Cheryl contacted the election administrator, Priscilla Rasbeary. The Order of Election form for the May 1, 2021 had been completed during the January 18, 2021 meeting. The Election Order of Cancellation will cancel the May 1 election. Cheryl asked that the Certification of Unopposed Candidates and the Election Order of Cancellation by Resolution be signed tonight by the Board.

**Action:** Keith Johnson made the motion to accept the Certification of Unopposed Candidates submitted by Priscilla Rasbeary, Election Administrator, and to adopt the Election Order of Cancellation for the election scheduled for May 1, 2021. Michelle Medlock seconded the motion and it was unanimously approved by the Board.

**D. Community Health Resource Center Report:**

Marjory Pulvino reported that after HealthPoint learned that they would be receiving 975 doses of Pfizer COVID vaccine, notification of the vaccination event was made on our website, the County Emergency Management Facebook page and multiple other area and neighborhood Facebook pages. For those without access to the internet, the TCHRC provided assistance with online registration at the hospital on two days, four different times. They registered 120 people for an appointment for the vaccine. After the event, additional appointments were released online and two more sessions to help those without internet were held.

**E. Executive Assistant to the Board Report:**

Billy Goodin presented the following report for the month of January 2021

1. **Facility:** 1-25-2021-The hot water heater was replaced due to a leaking tank. The unit was replaced under warranty from purchaser.
2. **Utilities:** None
3. **Fire and Safety:** None
4. **HealthPoint (Clinic):**
5. **Misc.:**
6. **Petty Cash Report:** Performed on 1/28/2021. Replenish petty cash for receipts totaling \$116.88. Cash \$250.00, Checks \$0.00, Receipts \$0 for a total of \$250.00. Balanced - 0 short/over. Report attached.

**Petty Cash Report:** Performed on 2/22/2021. Cash \$171.82, Checks \$0.00, Receipts \$78.18 for a total of \$250.00. Balanced - 0 short/over. Report attached.

**Questions and Comments:** None

**VII. PRESENTATION OF HEALTHPOINT REPORT:**

No representatives from HealthPoint attended.

**VIII. UNFINISHED BUSINESS:**

1. Approval of Investment Policy and Strategy-See above under Budget Committee.
2. Follow up-Bank Account Signature Cards:  
Randy Karnes explained that due to closure of the First National Bank lobby because of COVID, obtaining the signatures of Board members on the bank account signature cards had been difficult. The lobby is now open, and members are encouraged to go sign

**IX. NEW BUSINESS: None**

**X. ADJOURNMENT TO CLOSED SESSION, IF REQUIRED-** Randy Karnes called the meeting into Closed Session at 6:24 p.m. in accordance with the Open Meetings Handbook Sections 551.072 "Deliberations About Real Property" and 551.085 "Deliberation by Governing Board of Certain Providers of Health Care Services" of the Open Meetings Handbook.

**XI. REOPEN MEETING FOR SUBSEQUENT ACTIONS-** The meeting reconvened into Open Session at 6:48 p.m. There was no business requiring action during the Closed Session.

**XII. ADJOURNMENT** – There being no further business, Cheryl Spearman moved to adjourn the meeting; Keith Johnson seconded the motion, and the meeting was adjourned at 6:49 p.m.

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Billy Goodin, Executive Assistant to the Board

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Date