

**TRINITY MEMORIAL HOSPITAL DISTRICT**  
**BOARD OF DIRECTORS MEETING MINUTES**  
**November 16, 2020 Amended January 18, 2021**

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- I. **CALL TO ORDER** The meeting was called to order at 5:30 PM by Randy Karnes

**Board Members Present:** Randy Karnes, President  
Carlyn Bluis, Vice President  
Marjory Pulvino, Secretary  
Cheryl Spearman  
Michelle Medlock  
Laura Huffman  
Jerry Russ  
Charles Gardner  
Steve Hancock

**Board Members Absent:** Keith Johnson

**Others Present:** Billy Goodin, Executive Assistant to the Board  
Orrin Hargrave, On Point  
Jeremy Hebert\*  
Kelle Rahm  
Marilyn Barnes  
Robert Bluis  
Carless Hancock  
Marcy Lorensen  
Mary Anne Tyler  
Melvin Shelly  
Deana Shelly  
Claudette Loper

\*-Denotes Guests that addressed the board

- II. **INVOCATION** Jerry Russ provided the invocation.
- III. **RECOGNITION OF CARLYN BLUIS-** Randy Karnes thanked Carlyn Bluis for her many years of service and dedication to the Trinity Memorial Hospital District Board and her commitment to the healthcare of our community.

- IV. **ELECTION COMMITTEE:**

Election results were given to the board members not involved in the 2020 Election . After examining the results, those board members conducted the official canvas of

returns and certified the early voting and election day results from Priscilla Rasbeary, election administrator.

NOVEMBER 3, 2020 TRINITY HOSPITAL ELECTION														
CANDIDATES	EARLY	2	3	4	5	6	7	11	12	14	17	19	21	TOTALS
XXXXXXXXXXXXXXXXXX	XXXXXXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXXXXXX
POSITION 2	XXXXXXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXXXXXX
C. LOPER	723	0	3	3	4	0	7	24	0	1	2	12	4	783
R. KARNES	952	0	2	2	2	0	25	8	0	2	12	37	3	1045
XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX
POSITION 4	XXXXXXXXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXXXXXXXX
L. HUFFMAN	1036	0	1	5	5	0	30	14	0	1	11	39	2	1144
J. COMA	622	0	4	0	1	0	3	18	0	4	4	14	4	674
XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX
POSITION 6	XXXXXXXXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXXXXXXXX
C. BLUIS	777	0	2	3	2	0	15	13	0	2	10	19	3	846
S. HANCOCK	886	0	3	2	5	0	15	19	0	3	4	30	4	971
XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX
POSITION 8	XXXXXXXXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXXXXXXXX
K. JOHNSON	1519	0	5	5	7	0	29	27	0	5	11	45	6	1659
XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX

**Action:** Marjory Pulvino made the motion to accept the results as reported. Michelle Medlock seconded the motion, and it was unanimously approved by the Board.

The elected board members signed the Certificate of Election, which will be sent to Priscilla. Billy Goodin, installed the newly elected directors and made sure that each one signed their Confidentiality and Conflict of Interest statements. All board members were asked to sign new Confidentiality and Conflict of Interest statements. After the ceremony, Billy gave each board member a handout explaining the Public Information Act and Open Meetings Act online training. Board members were asked to have this training completed within 90 days and give their certificates to him. The Trinity Memorial Hospital District Board of Directors for 2020-2021 are as listed:

- Charlie Gardner-Position 1
- Randy Karnes-Position 2
- Marjory Pulvino-Position 3
- Laura Huffman-Position 4
- Michelle Medlock-Position 5
- Steve Hancock-Position 6
- Cheryl Spearman-Position 7
- Keith Johnson-Position 8
- Jerry Russ-Position 9

V. **PUBLIC FORUM**

Randy Karnes welcomed those in attendance and opened the floor for any discussion topics. One guest presented to the board several questions.

VI. **READING AND APPROVAL OF MINUTES**

The minutes of the October 19, 2020 Regular Monthly Meeting were reviewed by the Board.

**Action:** A motion to accept the minutes as written for the October 19, 2020, meeting was made by Cheryl Spearman, was seconded by Michelle Medlock, and the motion was unanimously approved by the Board.

**VII. ELECTION OF OFFICERS**

Randy Karnes discussed the need to elect new officers for the Board to include President, Vice President and Secretary.

**Action:** Mr. Karnes opened the floor for nominations for President. Marjory Pulvino nominated Randy Karnes. There were no other nominations. Randy Karnes was unanimously approved by the Board

**Action:** Mr. Karnes opened the floor for nominations for Vice President. Randy Karnes nominated Marjory Pulvino. There were no other nominations. Marjory Pulvino was unanimously approved by the Board.

**Action:** Mr. Karnes opened the floor for nomination for Secretary, Marjory Pulvino nominated Cheryl Spearman. There were no other nominations. Cheryl Spearman was unanimously approved by the Board.

**VIII. PRESENTATION OF STATISICAL AND FINANCIAL REPORTS**

**Monthly Financial Report**

The monthly financial report was distributed, and it was presented by Orrin Hargrave with On Point. Mr. Hargrave reported that tax percent collections ending October 31, 2020 were starting the new collection year and was at 0.4% for the month. Mr. Hargrave also discussed the financial data as listed below, the Money Market Account balance and included the Pledge Report from the First National Bank of Trinity.

<b><u>Compilation of Financial Statements – Assets</u></b>	<b><u>October 31, 2020</u></b>
Cash on hand	\$ 250.00
Checking	\$ 45,084.07
Money market account FNB	\$ 468,455.58
CD – Pioneer Bank 3769	\$ 133,013.16
CD – First National Bank	\$ 250,000.00
CD – Pioneer Bank 1011	\$ 111,295.39
CD - First National Bank	\$ 250,000.00
Receivables Due from HealthPoint	\$ 2,707.68
Property taxes receivable	\$ 510,112.80
Less allowance for doubtful accounts	\$ (217,354.06)
<b><u>Total Current Assets</u></b>	<b><u>\$ 1,553,354.62</u></b>

For the one-month ending, October 31, 2020, Total Revenues were **\$23,758.83**, Total Operating Expenses were **\$73,462.71**. Operating Revenues in Excess of (Less Than) Expenses were **(\$49,703.88)**.

**Action:** Laura Huffman moved that the financial report be accepted by the Board. Jerry Russ seconded the motion, and it was unanimously approved by the Board.

**IX. PRESENTATION OF COMMITTEE REPORTS**

**A. Executive Committee:**

- 1. Update on Community Health Resource Center:** Marjory Pulvino reported that the Community Health Resource Center is ready to implement two programs.  
1) Assisting individuals who cannot afford their medications for ongoing medical conditions with more affordable options, and 2) Allowing individuals in need to use gently used medical equipment that has been donated to the Center. There is currently a delay in implementing these programs related to insurance issues. It is expected that these issues will be resolved soon.
  
- 2. Marjory Pulvino reported that the Executive Committee is investigating the process for obtaining a waiver allowing designation of our hospital as a Critical Access hospital by CMS (Centers for Medicare and Medicaid Services).** Critical Access designation markedly increases the reimbursements for Medicare and Medicaid patients. Because our district has a large number of residents who use Medicare and Medicaid, at least two organizations have stated that there would be an interest in opening our ER and hospital if this designation were obtained. We expect that others may as well. They met with an expert in the process that was recommended by TORCH. Also, she was recently put in contact with a well-known CEO of a group that administers a number of successful rural hospitals. He verbally committed to opening our ER and some hospital beds if we can obtain the Critical Access designation.
  
- 3. Update from the Texas A&M Rural and Community Health Institute.** Marjory Pulvino reported that Dr. Dickey's group recently contacted the Board because they have received another grant to study "Bright Spots" in Rural Healthcare. They considered us a "Bright Spot" because even though we had to close our hospital with its ER, we were able to keep our clinic open, and it is now thriving. She was impressed with the way we obtained guidance and made decisions. They will be contacting us again to document our activities.

**B. Budget Committee Report:** No items to report.

**C. Executive Assistant to the Board Report:**

Billy Goodin presented the following report for the month of October 2020

- 1. Facility:** 10/27/2020-Replaced hot water circulating pump that supplies pediatric clinic.
- 2. Utilities: None**
- 3. Fire and Safety: None**
- 4. HealthPoint (Clinic):**
- 5. Misc.:** Completed Public Funds Act-2day Course-November 12 & 13. Will provide a report with recommendations and updates at next meeting.

**6. Petty Cash Report:** Performed on 11/16/2020. Cash \$250.00, Checks \$0.00, Receipts \$0.00 for a total of \$250.00. Balanced - 0 short/over. Report attached.

**Questions and Comments:**

1. Randy Karnes discussed the need to open an account with Sam's as we are beginning to deplete the stock of several items left after the hospital closed. Billy will research the different options for SAM's accounts.

**D. Committee Assignments:** Randy Karnes presented his proposal for the committee assignments as follows: (**\* denotes the Committee Chair Person**)

Executive Committee:	Randy Karnes* Marjory Pulvino Cheryl Spearman
Budget Committee	Marjory Pulvino* Steve Hancock Keith Johnson
Election Committee	Cheryl Spearman* Laura Huffman Michelle Medlock
Appraisal Committee	Keith Johnson* Jerry Russ Steve Hancock
Bylaws Committee	Laura Huffman * Marjory Pulvino Charlie Gardner

Randy Karnes stated that each committee needs to meet at least two times a year and that an agenda and minutes will be required for committee meetings.

Mr. Karnes discussed the need to form an Information Technology Committee based on the information received by Billy Goodin during the Public Funds Investment Training seminar. Due to increased threats from Malware, Ransomware and viruses we need to develop a plan to protect our software, hardware and documents. The Board could consider an ad hoc person with expertise to serve on this committee. A suggestion was made to check with the graduate students we are working with on other projects for help and suggestions.

- X. PRESENTATION OF HEALTHPOINT REPORT:** Randy Karnes presented the HealthPoint report provided by Eric Todd, CEO of HealthPoint.
- XI. UNFINISHED BUSINESS:** None

- XII. **NEW BUSINESS:** None
- XIII. **ADJOURNMENT TO CLOSED SESSION, IF REQUIRED-** Randy Karnes called the Board into closed session at 6:57 p.m.
- XIV. **REOPEN MEETING FOR SUBSEQUENT ACTIONS-** The Board reconvened into the open meeting at 7:18 p.m. There was no action required on any items on the Closed Session Agenda.
- XV. **ADJOURNMENT** – There being no further business, Cheryl Spearman moved to adjourn the meeting; Laura Huffman seconded the motion, and the meeting was adjourned at 7:20 p.m.

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Billy Goodin, Executive Assistant to the Board

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Date