

**TRINITY MEMORIAL HOSPITAL DISTRICT**  
**BOARD OF DIRECTORS MEETING MINUTES**  
**October 19, 2020**

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- I. **CALL TO ORDER** The meeting was called to order at 5:30 PM by Randy Karnes

**Board Members Present:** Randy Karnes, President  
Carlyn Bluis, Vice President  
Marjory Pulvino, Secretary  
Cheryl Spearman  
Keith Johnson  
Michelle Medlock  
Laura Huffman  
Jerry Russ

**Board Members Absent:** Charles Gardner

**Others Present:** Billy Goodin, Executive Assistant to the Board  
Orrin Hargrave, On Point  
Kathy Coma  
Gerald Coma  
Steve Hancock  
Claudette Loper  
Joan Taber \*

\*-Denotes Guests that addressed the board

- II. **INVOCATION** Jerry Russ provided the invocation.

III. **PUBLIC FORUM**

Randy Karnes welcomed those in attendance and opened the floor for any discussion topics. One guest addressed the board with regards to adding the meeting dates to the homepage of the TMHD Website.

IV. **READING AND APPROVAL OF MINUTES**

The minutes of the September 21, 2020 Regular Monthly Meeting were reviewed by the Board.

**Action:** A motion to accept the minutes as written for the September 21, 2020 meeting was made by Carlyn Bluis, was seconded by Laura Huffman, and the motion was unanimously approved by the Board.

VI. **PRESENTATION OF STATISICAL AND FINANCIAL REPORTS**

**Monthly Financial Report**

The monthly financial report was distributed, and it was presented by Orrin Hargrave with On Point. Mr. Hargrave reported that tax percent collections were at 91%. Mr. Hargrave also discussed the financial data as listed below, the Money Market Account balance and included the Pledge Report from the First National Bank of Trinity.

<b><u>Compilation of Financial Statements – Assets</u></b>	<b><u>September 30, 2020</u></b>
Cash on hand	\$ 250.00
Checking	\$ 46,245.95
Money market account FNB	\$ 468,395.91
CD – Pioneer Bank 3769	\$ 132,969.52
CD – First National Bank	\$ 250,000.00
CD – Pioneer Bank 1011	\$ 111,258.87
CD - First National Bank	\$ 250,000.00
Receivables Due from HealthPoint	\$ 2,816.27
Property taxes receivable	\$ 510,112.80
Less allowance for doubtful accounts	\$ (217,354.06)
<b><u>Total Current Assets</u></b>	<b><u>\$ 1,554,695.26</u></b>

For the one-month ending, September 30, 2020, Total Revenues were **\$24,409.80** Total Operating Expenses were **\$65,501.83**. Operating Revenues in Excess of (Less Than) Expenses were **(\$41,092.03)**. For clarification, Carlyn Bluis pointed out that depreciation is listed as an expense.

**Action:** Cheryl Spearman moved that the financial report be accepted by the Board. Laura Huffman seconded the motion, and it was unanimously approved by the Board.

VI. **PRESENTATION OF COMMITTEE REPORTS**

**A. Executive Committee:**

- 1. Update on Community Health Resource Center:** Marjory Pulvino reported that the THRC advisory committee has continued to meet. With SFA, the Logic Model development has continued. At the suggestion of one of the Advisory Committee members, space has been provided to local residents to store gently used medical equipment which is no longer needed. A process to provide these to those who need them is being developed. Also, investigation into liability to the Board and resultant appropriate measures is underway. She also reminded the Board that when HealthPoint received the grant from the Episcopal Health Foundation, it was with the understanding that the implementation and ongoing activities of the TCHRC would be the responsibility of the Board. She moved that the Board officially designate the Trinity Community Health Resource Center as a function of the board. Carlyn Bluis seconded the motion, and it was unanimously approved by the Board.

2 Marjory Pulvino reported that the Executive Committee is investigating the process for obtaining a waiver allowing designation of our hospital as a Critical Access hospital by CMS (Centers for Medicare and Medicaid Services). They meet with an expert in the process that was recommended by TORCH. Also, she was recently put in contact with a well-known CEO of a group that administers a number of successful rural hospitals. This year he was recognized by the Texas Hospital Association for his success in financial operations and expansion of services to the rural community. He verbally committed to opening our ER and some hospital beds if we can obtain the Critical Access designation.

**B. Budget Committee Report:**

1. Quarterly Investment Report: The Quarterly Investment Report was presented by Billy Goodin. The report included the maturity term, maturity date, rate and interest earned for each investment account. The total interest earned for the first quarter for all investments was 1,183.33.

Trinity Memorial Hospital District								
Quarterly Investment Report				Ending 9/30/2020				
October 19, 2020								
Pioneer Bank-Trinity								
Investment	Acct. #	Maturity Term	Maturity Date	Rate %	Previous Qtr. Value	Quarterly Interest	Current Value	Fiscal YTD Interest
CD	****769	6 Month	2/21/2021	0.3993	132,770.00	\$199.52	132,969.52	\$199.52
CD	****011	6 Month	2/24/2021	0.3993	111,091.93	\$166.94	111,258.87	\$166.94
<b>Totals</b>					<b>\$243,861.93</b>	<b>\$366.46</b>	<b>\$244,228.39</b>	<b>\$366.46</b>
First National Bank-Trinity								
Investment	Acct. #	Maturity Term	Maturity Date	Rate %	Original Balance*	Quarterly Interest	Current Value	Fiscal YTD Interest
CD	**621	6 month	3/22/2021	0.25	250,000.00	\$308.22	250,000.00	\$308.22
CD	**620	6 month	3/23/2021	0.25	250,000.00	\$308.22	250,000.00	\$308.22
<b>Totals</b>					<b>\$500,000.00</b>	<b>\$616.44</b>	<b>\$500,000.00</b>	<b>\$616.44</b>
<b>Notes:</b>								
* FNB **621 and ***620. Interest is deposited into MM.								
First National Bank-Trinity								
Investment	Acct. #	Rate %			Quarterly Interest*			Fiscal YTD Interest
Money Market	**752	0.15	Interest Bearing Acct.		\$200.43			\$200.43
Total Interest From All Investments								
						Quarterly Interest		Fiscal YTD Interest
Combined Investments						\$1,183.33		\$1,183.33

**C. Election Committee Report:** Cheryl Spearman reported that Early Voting by personal appearance began on October 13, 2020 and ends on October 30, 2020 and that Election Day is on November 3, 2020.

**D. Executive Assistant to the Board Report:**

Billy Goodin presented the following report for the month of September 2020

1. **Facility:** None
  2. **Utilities:** None
  3. **Fire and Safety:** None
  4. **HealthPoint (Clinic):** Emergency plugs were added to the immunization storage area in the Pediatric area and the cost was paid by HealthPoint. HealthPoint has also finalized a contract for the landscape maintenance.
  5. **Misc.:** None
  6. **Petty Cash Report:** Performed on 10/19/2020. Cash \$250.00, Checks \$0.00, Receipts \$0.00 for a total of \$250.00. Balanced - 0 short/over. Report attached.
- Questions and Comments: None**

**VII. PRESENTATION OF HEALTHPOINT REPORT:**

No representatives from HealthPoint attended.

**VIII. UNFINISHED BUSINESS:** None

**IX. NEW BUSINESS:** None

**X. ADJOURNMENT TO CLOSED SESSION, IF REQUIRED-** There was no business requiring a Closed Session.

**XI. REOPEN MEETING FOR SUBSEQUENT ACTIONS-** There was no business requiring a Closed Session.

**XII. ADJOURNMENT** – There being no further business, Carlyn Bluis moved to adjourn the meeting; Laura Huffman seconded the motion, and the meeting was adjourned at 6:04 PM.

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Billy Goodin, Executive Assistant to the Board

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Date