

**TRINITY MEMORIAL HOSPITAL DISTRICT**  
**BOARD OF DIRECTORS MEETING MINUTES**  
**July 20, 2020**

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- I. **CALL TO ORDER** The meeting was called to order at 5:30 PM by Randy Karnes.

**Board Members Present:** Randy Karnes, President  
Carlyn Bluis, Vice President  
Marjory Pulvino, Secretary  
Laura Huffman  
Cheryl Spearman  
Jerry Russ  
Charles Gardner

**Board Members Absent:** Keith Johnson  
Michelle Medlock

**Others Present:** Billy Goodin, Executive Assistant to the Board  
Orrin Hargrave, On Point  
Claudette Loper  
Polly Simmons

\*-Denotes Quests that addressed the board

- II. **INVOCATION** Jerry Russ provided the invocation.

- III. **PUBLIC FORUM**

Randy Karnes welcomed those in attendance and opened the floor for any discussion topics. There were no discussion topics, and no guests requested to speak to the board.

- IV. **READING AND APPROVAL OF MINUTES**

The minutes of the June 15, 2020 Regular Monthly Meeting were reviewed by the Board.

**Action:** A motion to accept the minutes as written for the June 15, 2020 meeting was made by Cheryl Spearman, was seconded by Carlyn Bluis, and the motion was unanimously approved by the Board.

- VI. **PRESENTATION OF STATISICAL AND FINANCIAL REPORTS**

**Monthly Financial Report**

The monthly financial report was distributed, and it was presented by Orrin Hargrave with On Point. Mr. Hargrave reported that tax percent collections were at 89%. Mr. Hargrave also discussed the financial data as listed below, the Money Market Account

balance and the Pledge Report from the First National Bank of Trinity. Mr. Hargrave also briefly discussed how the partial accrual accounting method would be affect some of the monthly data entries.

<u>Compilation of Financial Statements – Assets</u>	<u>June 30, 2020</u>
Cash on hand	\$ 250.00
Checking	\$ 111,607.35
Money market account FNB	\$ 508,195.48
CD – Pioneer Bank 3769	\$ 132,770.00
CD – First National Bank	\$ 250,000.00
CD – Pioneer Bank 1011	\$ 111,091.93
CD - First National Bank	\$ 250,000.00
Receivables Due from HealthPoint	\$ 14,398.89
Property taxes receivable	\$ 510,112.80
Less allowance for doubtful accounts	\$ (217,354.06)
<b>Total Current Assets</b>	<b>\$ 1,671,072.39</b>

For the one-month ending, June 30, 2020, Total Revenues were **\$31,925.89** Total Operating Expenses were **\$64,157.14**. Operating Revenues in Excess of (Less Than) Expenses were **(\$32,231.25)**.

**Action:** Marjory Pulvino moved that the financial report be accepted by the Board. Carlyn Bluis seconded the motion, and it was unanimously approved by the Board.

## **VI. PRESENTATION OF COMMITTEE REPORTS**

### **A. Executive Committee:**

- 1. Update on Community Health Resource Center:** Marjory Pulvino reported that the TCHRC Advisory Committee has completed its initial community focus group meetings. A meeting of the Advisory Committee is being scheduled to prioritize the implementation of projects considering urgency of need and time needed to implement.
- 2.** Randy Karnes discussed the progress of the Board’s support for the “Save Rural Communities Act of 2020”. The Trinity County Commissioners Court has submitted their resolution. The City of Trinity, TISD Board and the Trinity Chamber of Commerce have all committed their support and will be submitting resolutions as well.

**B. Budget Committee Report:**

**1. Quarterly Investment Report:** Billy Goodin presented the last Quarterly Investment Report for YE June 30, 2020 that included maturity dates, rates and interest earned for each investment account held by the district.

Trinity Memorial Hospital District								
Quarterly Investment Report								
July 20, 2020								
Ending 6/30/2020								
Pioneer Bank-Trinity								
Investment	Acct. #	Maturity Term	Maturity Date	Rate %	Previous Qtr. Value	Quarterly Interest	Current Value	Fiscal YTD Interest
CD	****769	6 Month	8/21/2020	0.6978	132,537.38	232.62	132,770.00	1,001.29
CD	****011	6 Month	8/24/2020	0.6978	110,897.30	194.63	111,091.93	837.80
<b>Totals</b>					<b>\$243,434.68</b>	<b>\$427.25</b>	<b>\$243,861.93</b>	<b>\$1,839.09</b>
First National Bank-Trinity								
Investment	Acct. #	Maturity Term	Maturity Date	Rate %	Original Balance*	Quarterly Interest	Current Value	Fiscal YTD Interest
CD	**621	6 month	9/21/2020	0.50	250,000.00	315.07	250,000.00	\$1,558.23
CD	**620	6 month	9/22/2020	0.50	250,000.00	315.07	250,000.00	\$1,558.23
<b>Totals</b>					<b>\$500,000.00</b>	<b>\$630.14</b>	<b>\$500,000.00</b>	<b>\$3,116.46</b>
Notes:								
* FNB **621 and ***620. Interest is deposited into MM.								
First National Bank-Trinity								
Investment	Acct. #	Rate %				Quarterly Interest*	Fiscal YTD Interest	
Money Market	**752	0.15	Interest Bearing Acct.			\$190.01	\$423.25	
Total Interest From All Investments								
						Quarterly Interest	Fiscal YTD Interest	
Combined Investments						\$1,247.40	\$5,378.80	

**C. Election Committee Report:**

Cheryl Spearman informed the board that she would be contacting Priscilla Rasbeary about the preparations for the November 3, 2020 election and that the Election calendar will be revised to reflect the requirements from the State of Texas.

**D. Executive Assistant to the Board Report:**

Billy Goodin presented the following report for the month of May 2020:

Month: June 2020

**1. Facility:**

1. HVAC : 6/12/2020-Changed out blower belt on HVAC system to mechanical room. 6/15/2020 Replaced condensing fan motor and replaced start capacitor on south end unit.

- 2. **Utilities:** None
  - 3. **Fire and Safety:** Annual inspection completed on 5/20/2020  
Deficiency Report:  
Wet Systems: Corrections Completed on 6/11/2020
    - 1. 4 outdated gauges
    - 2. 2 Sprinkler heads defectiveFire Extinguishers: Corrections Completed on 6/18/2020
    - 1. 1- 6 yr maintenance, 1- hydrostatic, 1- recharge
  - 4. **HealthPoint (Clinic):** No issues reported
  - 5. **Misc :** None
  - 6. **Petty Cash Report:** Performed on 07/20/2020. Cash \$167.56, Checks \$0.00, Receipts \$82.44 for a total of \$250.00. Balanced - 0 short/over. Report attached.
- Questions and Comments: None**

- VII. **PRESENTATION OF HEALTHPOINT REPORT:** No Representative from HealthPoint was present.
- VIII. **UNFINISHED BUSINESS:** None
- IX. **NEW BUSINESS:** None
- X. **ADJOURNMENT TO CLOSED SESSION, IF REQUIRED-** There was no business requiring a Closed Session.
- XI. **REOPEN MEETING FOR SUBSEQUENT ACTIONS-** There was no business requiring a Closed Session.
- XII. **ADJOURNMENT** – There being no further business, Carlyn Bluis moved to adjourn the meeting; Cheryl Spearman seconded the motion, and the meeting was adjourned at 5:49 PM.

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Billy Goodin, Executive Assistant to the Board

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Date