

TRINITY MEMORIAL HOSPITAL DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
March 16, 2020

I. **CALL TO ORDER** The meeting was called to order at 5:30 PM by Randy Karnes.

Board Members Present: Randy Karnes, President
Carlyn Bluis, Vice President
Marjory Pulvino, Secretary
Laura Huffman
Cheryl Spearman
Jerry Russ
Keith Johnson
Charles Gardner

Board Members Absent: Michelle Medlock

Others Present: Billy Goodin, Executive Assistant to the Board
Orrin Hargrave, On Point

II. **INVOCATION** Jerry Russ provided the invocation.

III. **PUBLIC FORUM**

Randy Karnes welcomed those in attendance. No guests were present.

IV. **READING AND APPROVAL OF MINUTES**

The minutes of the February 17,2020 meeting were reviewed by the Board.

Action: A motion to accept the minutes as written for the February 17,2020 meeting was made by Cheryl Spearman was seconded by Laura Huffman and the motion was unanimously approved by the Board.

VI. **PRESENTATION OF STATISICAL AND FINANCIAL REPORTS**

Monthly Financial Report

The monthly financial report was distributed, and it was presented by Orrin Hargrave with On Point. Mr. Hargrave reported that tax percent collections were at 83%. Mr. Hargrave also discussed the financial data as listed below, the Money Market Account balance and the Pledge Report from the First National Bank of Trinity.

<u>Compilation of Financial Statements – Assets</u>	<u>February 29, 2020</u>
Cash on hand	\$ 250.00
Checking	\$ 497,763.78
Money market account FNB	\$ 157,962.19
CD – Pioneer Bank 3769	\$ 132,464.15
CD – First National Bank	\$ 250,000.00
CD – Pioneer Bank 1011	\$ 110,836.02
CD - First National Bank	\$ 250,000.00
Receivables Due from HealthPoint	\$ 34,560.78

Property taxes receivable	\$ 510,112.80
Less allowance for doubtful accounts	\$ (217,354.06)
Total Current Assets	\$ 1,726,595.66

For the one-month ending, February 29, 2020, Total Revenues were **\$170,572.10**. Total Operating Expenses were **\$102,864.63**. Operating Revenues in Excess of (Less Than) Expenses were **\$67,707.47**.

Action: Carlyn Bluis moved that the financial report be accepted by the Board. Cheryl Spearman seconded the motion, and it was unanimously approved by the Board.

VI. PRESENTATION OF COMMITTEE REPORTS

A. Executive Committee:

1. Marjory Pulvino and Cheryl Spearman presented an update on the community health resource center. Marjory Pulvino, Cheryl Spearman and Billy Goodin made a visit to the center located in Madisonville, Texas on March 11th.

B. Budget Committee Report:

1. Carlyn Bluis discussed an amendment to the budget between. The insurance category was increased by \$1000.00, and the Professional Fees-Consultants was decreased by \$1000.00 to more accurately represent the true costs.

C. Election Committee Report:

Cheryl Spearman gave an update on the May 2, 2020 Election. The ballot position drawing was held on February 25th, at 5:30 p.m. Our Election administrator, Priscilla Rasbeary was present. The drawing results were as follows:

Position #2- Claudette Loper – 1st Randy Karnes – 2nd

Position #4- Laura Huffman - 1st Jerry Coma – 2nd

Position #6- Carlyn Bluis – 1st Steve Hancock- 2nd

Position #8- Keith Johnson has no opponent

Mrs. Spearman informed the Board that 500 ballots will be ordered for early voting and 500 for the May 2nd voting. The Board suggested that the order be increased to 1000 for the May 2nd voting. After the ballot is approved a sample copy will be provided to the candidates for their review for accuracy.

April 2nd is the first day the Notice of Election is to be posted. Priscilla will post it on the county website. The Board will post it on the TMHD website, the three hospital entrances, at city hall and the newspaper. Priscilla will handle the election. Early voting will be April 20th – 28th and will take place at city hall from

8 a.m. -5 p.m. each weekday. Applications for ballots by mail must be received no later than the close of business day on April 20, 2020. May 2, 2020, is regular election day at Trinity City Hall along with the City election.

D. Executive Assistant to the Board Report:

Billy Goodin presented the following report for the month of February 2019:

1. Facilities:

- a. The 120 gallon hot water heater was replaced on 2/21/2020.
- b. Grounds Maintenance: Trimming, weeding and removal of dead plants. Water meters boxes have been reset.
- c. Project Plans:
 - Power wash and repaint helipad.
 - Power wash areas of the building that have algae growth
 - Perform roof maintenance. Inspect for areas in need of repair, removal of debris (leaves, limbs, etc.)

2. Utilities: No utility related issues were encountered.

3. Fire and Safety: No issues for the month.

4. HealthPoint (Clinic): Pediatric hot water issues were corrected when the hot water heater was replaced.

5. Misc: Medical Record organization and purge is ongoing.

6. Petty Cash Report: Cash \$222.19, Check \$0.00, Receipts \$27.81, for a total of 250.00. Balanced - 0 short/over. Performed by Billy Goodin, verified by Marjory Pulvino on 3/16/2020.

Questions and Comments: None

VII. PRESENTATION OF HEALTHPOINT REPORT: No Representative from HealthPoint was present. Carlyn Bluis presented a report received from Eric Todd that contained information from 3/12/19 – 3/12/20 about visits and encounters (see attached report). The patient total was 4,109 and the visit total was 12,747.

VIII. UNFINISHED BUSINESS: None

IX. NEW BUSINESS: None

X. ADJOURNMENT TO CLOSED SESSION, IF REQUIRED- There was no business requiring a Closed Session.

XI. REOPEN MEETING FOR SUBSEQUENT ACTIONS- There was no business requiring a Closed Session.

XII. ADJOURNMENT – There being no further business, Marjory Pulvino moved to adjourn the meeting; Carlyn Bluis seconded the motion, and the meeting was adjourned at 6:06 PM.

Billy Goodin, Executive Assistant to the Board

Date