

TRINITY MEMORIAL HOSPITAL DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
February 17, 2020

I. **CALL TO ORDER** The meeting was called to order at 5:30 PM by Randy Karnes.

Board Members Present: Randy Karnes, President
Carlyn Bluis, Vice President
Marjory Pulvino, Secretary
Laura Vanecek
Cheryl Spearman
Jerry Russ
Keith Johnson

Board Members Absent: Michelle Medlock
Charles Gardner

Others Present: Billy Goodin, Executive Assistant to the Board
Orrin Hargrave, On Point
Steve Hancock
Claudette Loper

II. **INVOCATION** Jerry Russ provided the invocation.

III. **PUBLIC FORUM**

Randy Karnes welcomed the guests and gave visitors the opportunity to address the Board. No guest addressed the Board.

IV. **READING AND APPROVAL OF MINUTES**

The minutes of the January 20, 2019 meeting were reviewed by the Board.

Action: A motion to accept the minutes as written for the January 20, 2020 meeting was made by Carlyn Bluis was seconded by Cheryl Spearman and the motion was unanimously approved by the Board.

VI. **PRESENTATION OF STATISICAL AND FINANCIAL REPORTS**

Monthly Financial Report

The monthly financial report was distributed, and it was presented by Orrin Hargrave with On Point. Mr. Hargrave reported that tax percent collections report had not been received from the TCAD to date, and that the data would be available upon its receipt. Mr. Hargrave made note that the depreciation figure will be going down, and that he would inform the board once that value has been determined. Mr. Hargrave also discussed Accounts Payable, the Money Market Account and the Pledge Report from the First National Bank of Trinity.

Compilation of Financial Statements – Assets

	<u>January 31, 2020</u>
Cash on hand	\$ 250.00
Checking	\$ 381,939.20

Money market account FNB	\$ 157,943.37
CD – Pioneer Bank 3769	\$ 132,380.11
CD – First National Bank	\$ 250,000.00
CD – Pioneer Bank 1011	\$ 110,765.70
CD - First National Bank	\$ 250,000.00
Receivables Due from HealthPoint	\$ 11,579.26
Property taxes receivable	\$ 510,112.80
Less allowance for doubtful accounts	\$ (217,354.06)
Total Current Assets	\$ 1,587,616.38

For the one-month ending, January 31, 2019, Total Revenues were **\$303,116.78**. Total Operating Expenses were **\$35,292.46**. Operating Revenues in Excess of (Less Than) Expenses were **\$267,824.32**.

Action: Laura Huffman moved that the financial report be accepted by the Board. Jerry Russ seconded the motion, and it was unanimously approved by the Board.

VI. PRESENTATION OF COMMITTEE REPORTS

A. Executive Committee:

1. Randy Karnes discussed topics of the Executive Committee meeting held with the Executive Vice President and Chief Administrative Officer of HCA Houston and the Division Vice President of Outreach and Telehealth Principal of HCA Houston Healthcare. The topics included the possibility of stationing one of their helicopters at the TMH helipad which would require an area in the building to house the crew. Joint training sessions by the helicopter staff with the Ventura Ambulance Service was also discussed. Other topics included proposals for Telemedicine possibilities, specialty practice clinics and programs. HCA is to contact us within 3 weeks with proposals.
2. Randy Karnes also discussed a group that toured the building for use as a troubled juvenile facility but felt that the facility would not meet their needs at this time.

B. Budget Committee Report:

1. There were no line item amendments required for the budget.

C. Election Committee Report:

Cheryl Spearman gave a report on the February 14, 2020, deadline for filing for a place on the May 2, 2020 Election Ballot. The candidates for the up coming election are as follows:

- Position #2-Randy Karnes and Claudette Loper,
- Position #4-Laura Huffman and Jerry Coma
- Position #6-Carlynn Bluis and Steve Hancock
- Position #8-Keith Johnson

Mrs. Spearman informed the Board that the Order of Election had been signed and completed, and that Priscilla Rasbeary will be attending the drawing for position on the ballot to be held on February 25, 2020, at 5:30 p.m. in the ED waiting area.

D. Executive Assistant to the Board Report:

Billy Goodin presented the following report for the month of November 2019:

- 1. Facilities:** No Issues for the month of December.
- 2. Utilities:** No utility related issues were encountered during the month of January.
- 3. Fire and Safety:** No issues for the month of January.
- 4. HealthPoint (Clinic):**
- 5. Misc.** Removal of the Hospital Tx-Dot signs. After calling several offices the Tx-DOT office in Groveton stated that the signs will be removed soon.
- 6. Petty Cash Report:** Cash \$250.00, Check \$0.00, Receipts \$0.00, for a total of 250.00. Balanced - 0 short/over. Performed by Billy Goodin, verified by Marjory Pulvino on 2/17/2020.

Questions and Comments: None

- VII. PRESENTATION OF HEALTHPOINT REPORT:** No Representative from HealthPoint was present to present financials. Carlyn Bluis informed the Board that Ariel Brown has been hired as the new clinic manager, and that she will be in training for
- VIII. UNFINISHED BUSINESS:** None
- IX. NEW BUSINESS:** Revised Election and Board Calendars were distributed to the Board Members. Revision: Drawing for name position on the ballot was changed to 02/25/2020 at 5:30 p.m.
- X. ADJOURNMENT TO CLOSED SESSION, IF REQUIRED-** There was no business requiring a Closed Session.
- XI. REOPEN MEETING FOR SUBSEQUENT ACTIONS-** There was no business requiring a Closed Session.
- XII. ADJOURNMENT** – There being no further business, Keith Johnson moved to adjourn the meeting; Carlyn Bluis seconded the motion, and the meeting was adjourned at 5:54 PM.

Billy Goodin, Executive Assistant to the Board

Date