

TRINITY MEMORIAL HOSPITAL DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
January 20, 2020

- I. **CALL TO ORDER** The meeting was called to order at 5:32 PM by Randy Karnes.

Board Members Present: Randy Karnes, President
Carlyn Bluis, Vice President
Marjory Pulvino, Secretary
Laura Vanecek
Cheryl Spearman

Board Members Absent: Jerry Russ
Keith Johnson
Michelle Medlock
Charles Gardner

Others Present: Billy Goodin, Executive Assistant to the Board
Orrin Hargrave, On Point
Connie Bryant, HCA
Steve Hancock
Lissa Davis
Joan Taber

- II. **INVOCATION** Carlyn Bluis provided the invocation.

III. **PUBLIC FORUM**

Randy Karnes welcomed the guests and gave visitors the opportunity to address the Board. No guest addressed the Board.

IV. **READING AND APPROVAL OF MINUTES**

The minutes of the December 16, 2019 and the January 13, 2020 meetings were reviewed by the Board.

Action: A motion to accept the minutes as written for the December 16, 2019 meeting was made by Carlyn Bluis was seconded by Cheryl Spearman and the motion was unanimously approved by the Board.

Action: A motion to accept the minutes as written for the January 13, 2020 meeting was made by Cheryl Spearman was seconded by Carlyn Bluis and the motion was unanimously approved by the Board.

VI. **PRESENTATION OF STATISICAL AND FINANCIAL REPORTS**

Monthly Financial Report

The monthly financial report was distributed, and it was presented by Orrin Hargrave with On Point. Mr. Hargrave also reported that tax collections as of December 31, 2019 were \$341,150.65 which is 40% of the adjusted levy for the current collection period ending August 31, 2020. Mr. Hargrave also discussed Accounts Payable, the Money

Market Account and the Pledge Report from the First National Bank of Trinity. Mr. Hargrave also further discussed the partial accrual accounting changes in the report format that involved aspects of the revenue and expense reporting.

<u>Compilation of Financial Statements – Assets</u>	<u>December 31, 2019</u>
Cash on hand	\$ 250.00
Checking	\$ 183,625.08
Money market account FNB	\$ 157,921.95
CD – Pioneer Bank 3769	\$ 132,296.14
CD – First National Bank	\$ 250,000.00
CD – Pioneer Bank 1011	\$ 110,695.44
CD - First National Bank	\$ 250,000.00
Receivables Due from HealthPoint	\$ 11,579.26
Property taxes receivable	\$ 510,112.80
Less allowance for doubtful accounts	\$ (217,354.06)
Total Current Assets	\$ 1,389,126.61

For the one-month ending, December 31, 2019, Total Revenues were **\$179,232.94**. Total Operating Expenses were **\$101,778.37**. Operating Revenues in Excess of (Less Than) Expenses were **(\$77,454.57)**.

Action: Cheryl Spearman moved that the financial report be accepted by the Board. Michelle Medlock seconded the motion, and it was unanimously approved by the Board.

VI. PRESENTATION OF COMMITTEE REPORTS

A. Executive Committee:

1. Update from the Trinity Community Assistance Program Committee-Marjory Pulvino informed the Board that a teleconference meeting with Texas A&M is scheduled for February 5, 2020.

B. Budget Committee Report:

1. Quarterly Investment Report was presented by Billy Goodin.

Trinity Memorial Hospital District Quarterly Investment Report October 21, 2019								
Pioneer Bank-Trinity								
Investment	Acct. #	Maturity Term	Maturity Date	Rate %	Previous Qtr. Value	Quarterly Interest	Current Value	YTD Interest
CD	*****769	6 Month	2/24/2020	0.7474	\$132,049.92	\$246.22	\$132,296.14	1212.04
CD	*****011	6 Month	2/24/2020	0.7474	\$110,489.43	\$206.01	\$110,695.44	1014.14
Totals					\$242,539.35	\$452.23	\$242,991.58	\$2,226.18
First National Bank-Trinity								
Investment	Acct. #	Maturity Term	Maturity Date	Rate %	Original Balance*	Quarterly Interest	Current Value	YTD Interest
CD	**621	6 month	3/23/2020	0.75	\$250,000.00	\$467.47	\$250,000.00	\$1,527.06
CD	**620	6 month	3/24/2020	0.75	\$250,000.00	\$467.47	\$250,000.00	\$1,527.06
Totals					\$500,000.00	\$934.94	\$500,000.00	\$3,054.12
Total Qtr Interest						\$1,387.17	YTD Interest	\$5,280.30
Notes:								
* FNB **621 and ***620. Interest is deposited into MM.								

First National Bank-Trinity						
Investment	Acct. #	Rate %			Quarterly Interest*	YTD Interest
Money Market	**752	0.15	Interest Bearing Acct.		\$64.22	\$904.81
Notes:						
* FNB **621 and ***620. Interest is deposited into MM.						

C. Election Committee Report:

Cheryl Spearman briefly discussed the tentative election calendar.

D. Executive Assistant to the Board Report:

Billy Goodin presented the following report for the month of November 2019:

1. **Facilities:** No Issues for the month of December.
2. **Utilities:** No utility related issues were encountered during the month of December.
3. **Fire and Safety:** There was an issue with the fire alarm sensor C2-409, located in the Mechanical Room area, going into false alarm. The sensor was replaced by American Fire and Safety. Universal Time Equipment Company was scheduled to map the new sensor to the main panel which was completed on 1-16-2020.
4. **HealthPoint (Clinic):** Had issues with an access panel in one of the exam rooms not latching. Jackie Goodall adjusted the latch and catch mechanisms which resolved the issue.
5. **Misc.** Removal of the Hospital Tx-Dot signs. Have called several numbers and have been referred to the Bryan College Station Zone.

6. Petty Cash Report: Performed on 1/20/2020. Cash \$147.24, Check \$102.76, Receipts \$0.00, for a total of 250.00. Balanced 0 short/over. Performed by Billy Goodin, Verified by Marjory Pulvino.

Questions and Comments: None

- VII. PRESENTATION OF HEALTHPOINT REPORT:** No Representative from HealthPoint was present.
- VIII. UNFINISHED BUSINESS:** None
- IX. NEW BUSINESS:**
1. Approve TMHD 2020 Calendar
Action: A motion to adopt the TMHD 2020 Calendar was made by Cheryl Spearman was seconded by Carlyn Bluis and the motion was unanimously approved by the Board.
- X. ADJOURNMENT TO CLOSED SESSION, IF REQUIRED-** There was no business requiring a Closed Session.
- XI. REOPEN MEETING FOR SUBSEQUENT ACTIONS-** There was no business requiring a Closed Session.
- XII. ADJOURNMENT** – There being no further business, Carlyn Bluis moved to adjourn the meeting; Marjory Pulvino seconded the motion, and the meeting was adjourned at 6:11 PM.

Billy Goodin, Executive Assistant to the Board

Date