

TRINITY MEMORIAL HOSPITAL DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
October 21, 2019

I. **CALL TO ORDER** The meeting was called to order at 5:30 PM by Randy Karnes.

Board Members Present: Randy Karnes, President
Marjory Pulvino, Secretary
Jerry Russ
Cheryl Spearman
Keith Johnson
Laura Vanecek
Michelle Medlock
Charles Gardner

Board Members Absent: Carlyn Bluis, Vice President

Others Present: Billy Goodin, Executive Assistant to the Board
Orrin Hargrave, On Point
Kim Johnson, CPA, Todd, Hamaker, & Johnson, LLP

Connie Bryant, HCA	Dr. R J Lewis*	Kathy Coma
Gerald Coma*	Claudette Loper*	Sherian Dayton
Terry Thrasher*	Donald Dayton*	Bob Check
Melissa Jeter*	Sue Harrison	Carless Hancock
Steve Hancock	Judy Goodman	Lissa Davis
Joel Newman	Peggy Crowel	Illegible signature
James M. Bieke	Stephanie Ruoff	L. Quan

(* Denotes Guest that addressed the Board)

II. **INVOCATION** Jerry Russ provided the invocation.

III. **PUBLIC FORUM**

Randy Karnes welcomed the guests and gave visitors the opportunity to address the Board.

(The guests that addressed the Board are indicated with an asterisk in the attendance section listed under Section 1-Call To Order.)

Guests expressed their opinions regarding opening an emergency room and taxes. Claudette Loper presented a petition for dissolution of the hospital district to Randy Karnes. Mr. Karnes stated that the petition would be submitted to the Board's attorney for review and guidance.

IV. READING AND APPROVAL OF MINUTES

The minutes of the September 16, 2019 meeting were reviewed by the Board. Randy Karnes recommended that the clinic portion of the Executive Assistant Report be corrected from CHI Clinic to HealthPoint Clinic.

Action: A motion to accept the minutes as written with the correction of the clinic name from CHI to HealthPoint was made by Cheryl Spearman, was seconded by Michelle Medlock, and the motion was unanimously approved by the Board.

VI. PRESENTATION OF STATISICAL AND FINANCIAL REPORTS

Monthly Financial Report

The monthly financial report was distributed, and it was presented by Orrin Hargrave. Mr. Hargrave also reported that tax collections as of September 30, 2019 were \$0 which is 0% of the adjusted levy so far for the current collection period ending August 31, 2020. Mr. Hargrave also discussed Accounts Payable and the Money Market Account and Pledge Report from the First National Bank of Trinity.

<u>Compilation of Financial Statements – Assets</u>	<u>September 30, 2019</u>
Cash on hand	\$ 250.00
Checking	\$ 33,026.13
Money market account FNB	\$ 177,857.73
CD – Pioneer Bank 3769	\$ 132,049.92
CD – First National Bank	\$ 250,000.00
CD – Pioneer Bank 1011	\$ 110,489.43
CD - First National Bank	\$ 250,000.00
Property taxes receivable	\$ 510,112.80
Less allowance for doubtful accounts	\$ (217,354.06)
Total Current Assets	\$ 1,246,431.95

For the one-month ending, September 30, 2019, Total Revenues were **\$18,529.00**. Total Operating Expenses were **\$36,541.51**. Operating Revenues in Excess of (Less Than) Expenses were **(\$18,012.51)**.

Action: Laura Vanecek moved that the financial report be accepted by the Board. Keith Johnson seconded the motion, and it was unanimously approved by the Board.

VI. PRESENTATION OF COMMITTEE REPORTS

A. Executive Committee:

1. Meeting with Texas A&M about implementation of services provided by the Episcopal Health Grant.

The Executive Committee met with Dr. Jim Burdine, Catherine Catanach, and Jenny Ramirez on October 17, 2019. The group from Texas A&M provided a handout with guidance on how to implement the grant, and will work with the Board to ensure success of the Trinity Community Health Resource

Center. It was decided that a committee would be formed consisting of two members from the Board in addition to local leaders with knowledge of needs and resources available in the community.

2. Board welcome to new clinic provider, Genetta Kennedy, MSN, FNP-C
Randy Karnes reported that he and Margie Pulvino took Ms. Kennedy on a tour of the area including introductions to local leaders including Mayor Wayne Huffman, Rich Scott, members of the fire department, the principal of the elementary school, and personnel at Camp Olympia.

B. Budget Committee:

1. Annual Audit Report:

Kim Johnson of Todd, Hamaker and Johnson gave a summary of the Annual Audit Report, and distributed copies to the Board members. She stated that in the opinion of the auditor, the Board’s financial statements fairly present the financial position of the of the governmental activities and the governmental fund of TMHD.

2. Quarterly Investment Report:

The Quarterly Investment Report was presented by Billy Goodin. The report included interest earned, current rates, maturity terms and maturity dates.

Action: Cheryl Spearman moved that the report be accepted, Keith Johnson seconded, and the motion was unanimously approved by the Board.

A	B	C	D	E	F	G	H	I
Trinity Memorial Hospital District								
Quarterly Investment Report								
October 21, 2019								
Pioneer Bank-Trinity								
Investment	Acct. #	Maturity Term	Maturity Date	Rate %	Previous Qtr. Value	Quarterly Interest	Current Value	YTD Interest
CD	****769	6 Month	2/24/2020	0.7474	\$131,768.71	\$281.21	\$132,049.92	965.82
CD	****011	6 Month	2/24/2020	0.7474	\$110,254.13	\$235.30	\$110,489.43	808.13
Totals					\$242,022.84	\$516.51	\$242,539.35	\$1,773.95
First National Bank-Trinity								
Investment	Acct. #	Maturity Term	Maturity Date	Rate %	Original Balance*	Quarterly Interest	Current Value	YTD Interest
CD	**621	6 month	3/23/2020	0.75	\$250,000.00	\$308.22	\$250,000.00	\$1,059.59
CD	**620	6 month	3/24/2020	0.75	\$250,000.00	\$308.22	\$250,000.00	\$1,059.59
Totals					\$500,000.00	\$616.44	\$500,000.00	\$2,119.18
Total Qtr Interest						\$1,132.95	YTD Interest	\$3,893.13
Notes:								
* FNB **621 and ***620. Interest is deposited into MM.								

Trinity Memorial Hospital District						
Quarterly Investment Report-Money Market Account						
October 21, 2019						
First National Bank-Trinity						
Investment	Acct. #	Rate %			Quarterly Interest*	YTD Interest
Money Market	**752	0.15	Interest Bearing Acct.		\$85.50	\$840.59
Notes:						
* FNB **621 and ***620. Interest is deposited into MM.						

C. **Executive Assistant to the Board-** Billy Goodin presented the following report for the month of September 2019:

1. Facility:

1. **Helipad Lighting:** There is one red obstruction light fixture that needs to be replaced and this will be completed when it rains to soften the soil to enable the trench worked need to complete the repairs.
2. The annual boiler inspection by the State of Texas was performed with no deficiencies noted. The new certificate was received and posted as required.

2. Utilities: No utility related issues were encountered during the month of September.

3. Fire and Safety: No Fire and Safety issues for September.

4. HealthPoint (Clinic):

1. The sprinkler system around the flagpole area is now operational and the new landscaping has been completed by HealthPoint.
2. A leaking in the ceiling was reported, and it was determined that it was caused by a clogged HVAC condensation line. The clog was addressed and some flashing on the roof edge was resealed.

5. Misc.

6. Petty Cash Report: Performed on 10/21/2019. Cash \$239.53, receipts \$10.47, for a total of 250.00. Balanced 0 short/over.

Questions and Comments:

VII. **PRESENTATION OF HEALTHPOINT REPORT:** Not in attendance.

VIII. **UNFINISHED BUSINESS:** None

IX. **NEW BUSINESS:**

A. **Annual review of Investment Policy and Investment Strategy.** The Investment Policy and Investment Strategy from 2018 was reviewed by the board, and it was determined that no amendments or changes were required.

Action: Cheryl Spearman moved that the Board adopt the Investment Policy and Investment Strategy as is with no amendments or changes. Laura Vanecek seconded the motion, and it was unanimously approved by Board.

- B. Schedule Bylaws Committee Meeting.** Laura Vanecek will schedule and conduct a meeting with the Bylaws Committee prior to the next month's meeting.
- X. ADJOURNMENT TO EXECUTIVE SESSION, IF REQUIRED**- There was no business requiring an Executive Session.
- XI. REOPEN MEETING FOR SUBSEQUENT ACTIONS**- There was no business requiring an Executive Session.
- XII. ADJOURNMENT** – There being no further business, Marjory Pulvino moved to adjourn the meeting; Cheryl Spearman seconded the motion, and the meeting was adjourned at 6:15 PM.

Billy Goodin, Executive Assistant to the Board

Date