

TRINITY MEMORIAL HOSPITAL DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
June 17, 2019

I. **CALL TO ORDER** The meeting was called to order at 5:30 PM by Randy Karnes.

Board Members Present: Randy Karnes, President
Carlyn Bluis, Vice President
Marjory Pulvino, Secretary
Jerry Russ
Cheryl Spearman
Charles Gardner
Michelle Medlock
Keith Johnson
Laura Vanecek

Board Members Absent: None

Others Present: Billy Goodin, Executive Assistant to the Board
Orrin Hargrave, On Point
Eric Todd, HealthPoint
Cas Perez, HealthPoint

Claudette Loper*
Bob Bluis*
Pat Runion*
Rich Chamberlin*
Melissa Jeter*
Michael Moyer*
Carol Williams
Dave Bleakney*
James Shotwell
S. Ruoff
Joan Taber*
Deta Rogillio
Robert Check
Steven Jones
Carolyn Colvin*
Rodger Goins
Connie Fogle
Maybeth Lee
Dan Bagley
Mary Reffett

Connie Bryant, HCA
Melinda McConnell
Laura W Wade
Carmen Shaw
Sue Harrison*
Daniel Leatherman
Mike Morrison
Pat Swor*
Kirk Lorensen
Carless Hancock
Steve Hancock*
Mike Rogillio
Elizabeth Davis*
Sandy Warren
Jimmy Colvin
Mary Edwards
Bill Fogle*
Bobby Barley
J. Frank Thornton

Sue Cole*
Jim McConnell*
Terry Thrasher
Jon Allen*
Tiffany Moyer*
Sira Pineiro
Beverly Scott*
Terri Shotwell
Bob Boney
James M Bieker
Sybil Kerry
Carole Boney
Lawrence Quan*
Rudy Wilkison
Brenda Goins
Charles Edwards
Jerry Montgomery
Alfonso Alaniz
Kelly Agorichas

(* Denotes Guest that addressed the Board)

II. **INVOCATION** Jerry Russ provided the invocation.

III. **PUBLIC FORUM**

Randy Karnes welcomed the guests and gave visitors the opportunity to address the Board. Mr. Karnes explained that the public comments would be limited to two minutes each. As an introduction, Carlyn Bluis summarized the current budget. Twenty guests addressed the board. *(The guests that addressed the Board are indicated with an asterisk in the attendance section listed under Section 1-Call To Order.)* Fourteen spoke in favor of reopening the Emergency Department. Some of these gave testimony to the life-saving care they had received in the Trinity Emergency Department and others spoke for the need to bring this life-saving facility back to the community again. Several stressed the difference minutes can make in reaching a hospital-based emergency department in the event of stroke or heart attack. The six who spoke against the proposal were opposed to a tax increase and did not see the need for this facility in Trinity. Some did not understand what this facility would be or could do. Board members explained that the proposed Emergency Department would be a department of, and be managed by CHI St. Luke’s Livingston which has an excellent reputation for health care and is part of the CHI-St. Luke’s Hospital System. The proposed department would be staffed by a doctor on site in the Emergency Department 24/7 and by two nurses, a lab/radiology tech and a receptionist. The Emergency Department would accept all emergency patients.

IV. **READING AND APPROVAL OF MINUTES**

The minutes of the May 20, 2019 meetings were reviewed by the Board.

Action: A motion to accept the minutes as written was made Carlyn Bluis, was seconded by Jerry Russ, and the motion was unanimously approved by the Board.

V. **PRESENTATION OF STATISICAL AND FINANCIAL REPORTS**

Monthly Financial Report

The monthly financial report was distributed, and it was presented by Orrin Hargrave. Mr. Hargrave also reported that tax collections were at 89% of the adjusted levy so far for the current collection period ending May 31, 2019. Mr. Hargrave also discussed Accounts Payable and the Money Market Account and Pledge Report at First National Bank of Trinity.

<u>Compilation of Financial Statements – Assets</u>	<u>May 31, 2019</u>
Cash on hand	\$ 250.00
Checking	\$ 43,581.64
Money market account FNB	\$ 643,695.50
CD – Pioneer Bank 3769	\$ 131,688.48
CD – First National Bank	\$ 250,000.00
CD – Pioneer Bank 1011	\$ 110,170.26
CD - First National Bank	\$ 250,000.00

Property taxes receivable	\$ 510,112.80
Less allowance for doubtful accounts	\$ (217,354.06)
Total Current Assets	\$ 1,722,124.62

For the one-month ending, May 31, 2019, Total Revenues were **\$23,527.22**. Total Operating Expenses were **\$38,298.82**. Operating Revenues in Excess of (Less Than) Expenses were **(\$14,771.60)**.

Action: Cheryl Spearman moved that the financial report be accepted by the Board. Laura Vanecek seconded the motion, and it was unanimously approved by the Board.

VI. PRESENTATION OF COMMITTEE REPORTS

A. Executive Committee: Randy Karnes briefly discussed a conference call with CHI. Mr. Karnes informed the board that a face to face meeting scheduled for Tuesday 6/18/2019 had been canceled and would be rescheduled. The topic of the meeting would be updates to the pro forma and preliminary processes for the E. R. startup.

The election of officers was discussed by members of the Board. Laura Vanecek moved that the current officers be reelected, Cheryl Spearman seconded the motion and it was unanimously approved by the Board.

B. Budget Committee: Carlyn Bluis presented and discussed the proposed budget for 2019-2020 (attached). She stressed that the Board has no debt, and that as the Board had done in the past, tax rates would be lowered when possible.

Action: Jerry Russ moved that the proposed budget be accepted by the Board. Carlyn Bluis seconded the motion, and it was unanimously approved by the Board.

A motion to approve a resolution to engage Todd, Hamaker & Johnson to perform our annual audit was made by Carlyn Bluis, seconded by Jerry Russ, and was unanimously approved by the Board.

C. Executive Assistant to the Board- Billy Goodin presented the following report:

1. Facility:

1. Storm damage: Repair update
 1. Repair of privacy fence- material list made and will start repairs within the week.
 2. Canopy lighting fixtures under ED entrance have been repaired.
 3. AC drain system supports have been located and most are back in place.
2. Sprinkler System: Control unit is on order.
3. Helipad Lighting: Repair and replacement of lighting.

2. Utilities: None

3. Fire and Safety: Annual wet fire sprinkler system and fire extinguisher inspections were completed on 5/21/2019 with no deficiencies reported for either inspection.

4. CHI (Clinic):

1. Replacement of all the burned-out fluorescent bulbs at the clinic has been completed.
2. Lights have been purchased and are currently being installed.

5. Misc.

6. Petty Cash Report: Performed on 6/17/2019. Cash \$28.74, receipts \$0.00 and petty cash check for \$221.26 for a total of 250.00. Balanced 0 short/over. Report attached.

Questions and Comments: None

VII. PRESENTATION OF HEALTHPOINT REPORT:

Eric Todd reported that he was invited to talk with medical personnel in both Crockett and Huntsville. He stated that both Dr. Quan and Dr. Deshpande were regarded highly. He also stated that community outreach efforts are underway including recall of children for physicals, provision of additional services, and assistance from the Mays School of Business for strategies. Planning is also underway for an open house for the clinic in August. Dr. James Burdine from the Texas A&M School of Public Health will assist with the implementation of the Community Resource Center funded by the Episcopal Health grant.

Mr. Todd stated the financial report for January through June will be distributed in July. He anticipates that the report will be favorable.

HealthPoint is working with Texas A&M School of Medicine for the provision of Behavioral Health and Psychiatry services using telehealth as well as PharmD services and substance abuse treatment services.

Mr. Todd requested that anyone email him with information about any community events. Representatives were recently sent to the Elementary School Open House, and plan to attend the Community Fair September 27-28.

VIII. UNFINISHED BUSINESS: None

IX. NEW BUSINESS: None

X. ADJOURNMENT TO EXECUTIVE SESSION, IF REQUIRED- There was no business requiring an Executive Session.

XI. REOPEN MEETING FOR SUBSEQUENT ACTIONS- There was no business requiring an Executive Session.

XII. ADJOURNMENT – There being no further business, Keith Johnson moved to adjourn the meeting; Jerry Russ seconded the motion, and the meeting adjourned at 7:00 PM.

Billy Goodin, Executive Assistant to the Board

Date