

TRINITY MEMORIAL HOSPITAL DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
February 18, 2019

- I. **CALL TO ORDER** The meeting was called to order at 5:32 PM by Randy Karnes.

Board Members Present:

Randy Karnes, President
Carlyn Bluis, Vice President
Marjory Pulvino, Secretary
Jerry Russ
Laura Vanecek
Cheryl Spearman
Charles Gardner
Michelle Medlock

Board Members Absent: Keith Johnson

Others Present:

Billy Goodin, Executive Assistant to the Board
Orrin Hargrave, On Point
Eric Todd, CEO HealthPoint
Cas Perez, COO HealthPoint
Connie Bryant, HCA

- II. **INVOCATION** Jerry Russ provided the invocation.

- III. **PUBLIC FORUM:** None

IV. **READING AND APPROVAL OF MINUTES**

The minutes of the January 21, 2019 meeting were reviewed by the Board.

Action: A motion to accept the minutes as written was made Carlyn Bluis, was seconded by Jerry Russ, and the motion was unanimously approved by the Board.

V. **PRESENTATION OF STATISICAL AND FINANCIAL REPORTS**

Monthly Financial Report

The monthly financial report was distributed, and it was presented by Orrin Hargrave. Mr. Hargrave noted the depreciation entry of \$20,542 and that the entry amount would be leveling off to the estimated amount of \$12,000 per month soon. Mr. Hargrave also reported that tax deposits were beginning to come in, and that the taxes collected were at 13% of the adjusted levy so far for the current collection period. Mr. Hargrave also discussed reclassification from lease income to utility reimbursement of the over payments for the monthly equipment lease that have been received from CHI.

<u>Compilation of Financial Statements – Assets</u>	<u>January 31, 2019</u>
Cash on hand	\$ 250.00
Checking	\$ 240,253.86
Money market account FNB	\$ 473,376.43
CD – Pioneer Bank 3769	\$ 131,331.05
CD – First National Bank	\$ 250,000.00
CD – Pioneer Bank 1011	\$ 109,887.93
CD - First National Bank	\$ 250,000.00
Property taxes receivable	\$ 510,112.80
Less allowance for doubtful accounts	\$ (217,354.06)
<u>Total Current Assets</u>	<u>\$ 1,747,858.01</u>

For the one-month ending, December 31, 2018, Total Revenues were **\$257,492.81**. Total Operating Expenses were **\$145,933.35**. Operating Revenues in Excess of (Less Than) Expenses were **\$111,559.46**.

Action: Cheryl Spearman moved that the financial report be accepted by the Board. Laura Vanecek seconded the motion, and it was unanimously approved by the Board.

VI. PRESENTATION OF COMMITTEE REPORTS

A. Executive Committee:

1. Randy Karnes informed the Board that each of the two groups that were interested in the Hospital/ED had requested our financial reports which were provided to them. However, neither group has responded to the Board's request for their financial information.
2. Carlyn Bluis reminded the Board members that the budget would be due in June, the proposed tax rate will be set in August, and the tax rate will be set in September. She distributed a draft copy of the proposed Power Point presentation that is being constructed to present at the community meetings to determine the level of community support for reopening the emergency department. Meetings for small groups of 15-20 are tentatively being planned for Tuesdays and Thursdays; however, no start date has been established. The dates will be set after a detailed timeline and cost report for the opening of the ED is received from CHI. Invitation letters will be sent to the proposed list of community representatives.
Ms. Bluis also reported that the Texas A&M Department of Public Health will be Hosting a community Benefit Assessment Meeting at the hospital on Thursday, February 21. They are performing this survey for CHI.

B. Budget Committee: Carlyn Bluis reported that Billy Goodin is collecting financial data. The Committee will be studying potential startup costs for the ED.

C. Election Committee: Cheryl Spearman informed the Board that an election would not be required for Saturday, May 4, 2019 as no new candidate applications were filed against the current incumbent positions that were up for re-election. The Election Cancellation process will be started. Unopposed Candidate forms will be completed for the March meeting.

D. Executive Assistant to the Board

Billy Goodin reported on the following topics:

Facility:

1. The hot water heater that supplies the hospital and pediatric clinic was repaired on 1/21/2019.
2. Security Cameras-remote access was not working. J-Tech came and made some adjustments, and the system is working properly at this time.

Utilities: None

Fire and Safety: None

CHI (Clinic):

1. Pediatric Area-no hot water- (addressed under Facility).
2. Landscaping bids were discussed with Eric Todd, and a meeting will be set up with the company to determine design for landscaping for the clinic property.

Petty Cash Report: The petty cash has reconciled on 2/18/2019. Cash \$190.19 and receipts \$59.81, for a total of \$250.00. Balanced 0 short/over. Report attached.

Questions and Suggestion from the Board: None

VII. PRESENTATION OF HEALTHPOINT REPORT: HealthPoint representative, Eric Todd presented information regarding the productivity goals for the clinic providers and their current performance. He also informed the Board that HealthPoint has established a new referral program with Dr. Coleman an OB/GYN from Huntsville. Prenatal services will be provided by Crystal Smith in the Trinity HealthPoint clinic until the last two months of pregnancy when the patient will be seen by Dr. Coleman in Huntsville. Mr. Todd also discussed the introduction of a sliding fee scale for patients who meet FQHC criteria. Health Point is expecting to see a 20% growth rate in clinic visits. A new monument sign is expected to arrive in the next 2 to 3 weeks, and he would like to meet

with the landscaping company to discuss a design that will complement the sign area as well as the clinic exterior. Mr. Todd also discussed plans to have a ribbon cutting ceremony for the clinic. He is following bills in the legislature which address Telehealth, Mental Health and PharmD. HealthPoint hopes to use Telehealth to provide psychiatry, behavioral health, and PharmD services through the Texas A&M School of Medicine. The current internet connection is better than most of their sites and should support the Telehealth well.

When asked about utility reimbursements, Mr. Todd stated that HealthPoint would continue the current methods of invoicing by the District.

He said that HealthPoint would invoice the Board for support costs at the end of each quarter. He met with Randy Karnes and the County Judge Doug Page recently, and has spoken with Representative Trent Ashby and the Chief of Staff for Senator Robert Nichols regarding future healthcare legislation.

HealthPoint has purchased a table for 8-10 people at the Kalin's Center banquet. They intend to have a drawing for 5 staff members and 5 patients to attend.

Cas Perez reported that overall productivity is good. They are reaching out to parents of pediatric patients to educate them about available services. They are in contact with The Rose organization which partners with them to come to HP clinics to provide mammograms twice a year.

- VIII. **UNFINISHED BUSINESS:** None
- IX. **NEW BUSINESS:** None
- X. **ADJOURNMENT TO EXECUTIVE SESSION, IF REQUIRED-** The TMHD Board entered into an Executive Session at 6:35 p.m.
- XI. **REOPEN MEETING FOR SUBSEQUENT ACTIONS-** The TMHD Board reopened the regular meeting at 6:51 p. m.
- XII. **ADJOURNMENT** – There being no further business, Carlyn Bluis moved to adjourn the meeting; Laura Vanecek seconded the motion, and the meeting adjourned at 7:00 PM.

Billy Goodin, Executive Assistant to the Board

Date